

February 16, 2016
5:30 PM

The City Council of the City of Inverness met on the above date in Regular Session at 212 W. Main Street with the following members present:

President Hepfer
Vice President Ryan
Councilwoman Bega
Councilman McBride
Councilman Hinkle
Mayor Plaisted

Also present were City Manager DiGiovanni, City Attorney Tonya Williams, Asst. City Manager Williams, Community Development Director Day, Finance Director Chiodo, Woodard & Curran Director Mike Regina and City Clerk Davis.

The Invocation was given by Councilman Hinkle and the Pledge of Allegiance was led by the City Council.

ACCEPTANCE OF AGENDA

Councilman Ryan motioned to accept the Agenda as presented. Seconded by Councilman McBride. The motioned carried unanimously.

PUBLIC HEARINGS

None

OPEN PUBLIC MEETING

None

SCHEDULED APPEARANCES

None

MAYOR'S LOCAL ACHIEVEMENT AWARDS

7)a) **Proclamation Presentation – “Engineers Week”** – was addressed by Mayor Plaisted who read and presented the Proclamation to Amber Gartner, Chapter President.

CITY ATTORNEY REPORT

None

CONSENT AGENDA

- a) Bill Listing*
 - Recommendation – Approval
- b) Council Minutes – 02/02/16
 - Recommendation – Approval

Councilman McBride motioned to accept the Consent Agenda. Seconded by Councilman Ryan. The motion carried.

CITY MANAGER'S REPORT

10)a) SS Solutions Agreement – Staff Services was addressed by City Manager DiGiovanni. He referenced a contractual agreement put in place in 2013 with SS Solutions, a staff leasing firm in St. Augustine, FL, which allows the City to contract employee services through a staff leasing company and avoiding loss of long-term personnel covered by the Florida Retirement System. This contractual agreement would maintain the status of the City Clerk's Office until the end of August or September 2016. The rationale is to keep tenure in place to address Budget Development for 2016-17, the Assessment Program for Sweetwater Pointe, and the upcoming Qualifying Process for City Council Elections. He noted that this arrangement would actually be a savings of \$572 per month to the City.

Councilman Hinkle motioned to authorize the funding for City Clerk services to cover this program, as budget for fiscal cycle 2015-16. Seconded by Councilwoman Bega. The motion carried unanimously.

Councilman McBride motion to engage the Staff Leasing Agreement previously adopted, for City Clerk Services, and authorize the Council President and City Manager work with SS Solutions to secure a desirable candidate to recommend at the next meeting of City Council. Seconded by Councilman Ryan. The motion carried unanimously.

Councilwoman Bega motion to appoint the City Manager as the Charter Officer administrator of SS Solutions contract for services for City Clerk Services, and provide authorization for the City Manager to administer all elements of the agreement. Seconded by Councilman Hinkle.

10)b) Supervisory Control and Data Acquisition (SCADA) Implementation was addressed and City Manager referenced the SCADA Agreement which will build an interactive system to monitor critical components of utility operations. The initial phase-one cost will be approximately \$300,000 for a basic program. At the City's option, the monitoring of facilities can be added to the SCADA in an affordable manner, via the budget process. The design of the system would be done by expertise through our agreement with Woodard and Curran. He stated that the previous presentation was more costly, and we are looking at a more basic system upfront. After the first year and in the ensuing budget process, we will look to add to it as it deems necessary and appropriate.

Councilman Ryan questioned if the system will be able to detect leaks like we previously had? City Manager stated that the initial SCADA won't get to that level, but future expansion of the monitoring system will. With this system the City will have real time monitoring of the pressures of main transmission lines and be able to detect losses of pressures and where they are emanating. It will put in place technology which allows monitoring of the system (ie; pumps, motors and lift stations).

Councilman McBride brought to attention inaccurate totals in the agreement, IV Project Phase Compensation and Probable Cost, and realizing these are estimates. City Manager stated that with approval of City Council, we will appropriate the sufficient funds to make this work.

Mayor Plaisted questioned how expansive could the project get with the \$300,000. City Manager noted that it could get as expansive as you want, and reasonably we would like to add another \$100,000 to this over a 1-3 year period.

Councilman Ryan motioned to accept the SCADA Services Agreement with Woodard and Curran, and authorize the Council President to execute the document, and the City Manager to administer change orders to the program. Seconded by Councilman Hinkle. The motion carried unanimously.

10)c) Board & Commission Member Resignation – City Manager advised that Dan Falcone served on the AARC for many years, and regretfully tendered his resignation due to a relocation. **Councilwoman Bega motioned to accept the resignation for Dan Falcone from the AARC and related Boards. Seconded by Councilman McBride. The motion carried unanimously.**

10)d) Safe Route to School was addressed. City Manager DiGiovanni explained that this is a FDOT project working in urbanism, to place sidewalks along Pleasant Grove Road to Pleasant Grove Elementary. Enclosed correspondence from DOT does not promote the expansion to Pine Grove. The City has asked that they consider extending the sidewalk to Pine Grove Development just beyond the school entrance. **No action necessary this evening.**

10)e) Citizens Transparency Website Deployment (Presentation) with City Manager presenting an overhead display of a new software program for the City's website that will connect to all aspects of City Government, mostly focusing on financial activities. It is all connected in this program to see where the money comes from and where it goes. He demonstrated various screens, with different categories, to use to find the information. The program will be launched on March 1st as part of the City's website and will provide access to information the citizenry is interested in.

10)f) Zephyr Street Project was addressed by City Manager DiGiovanni who provided an update, identifying portions of Zephyr Street between Ella Avenue and Pine Avenue. Ella Street has turned into a cut through to avoid traffic and stop signs in the downtown. We want to build some identifiable features that involve traffic calming and add some pizzazz with brick effects at intersections and landscaping, storm water management, as well as straightening some of the sharp turns. The goal is to bring elements to encourage people to realize they are in a special part of city, which encourages other improvements in the area. City Manager referenced various slides depicting the subject area with different views, and the changes, to include a roundabout. He spoke to other elements of the project and improvements to be made, especially to promote slowing traffic.

City Manager DiGiovanni additionally reported on the following:

Last Friday's seminar with Council was very beneficial. Ken Small made a presentation emphasizing limitations on what we can do because of legislature, etc. One thing pointed out was funding arrangements created over the years and how the legislature constantly looks to divert money from communities to the State government.

Mayor Plaisted asked if the Zephyr Street project will include sidewalks due to lots of foot traffic. City Manager stated not in this project but it could in the future. He spoke to the limited right of way areas and possible ways to create a pathway at some point.

Councilman McBride spoke to roundabouts and the safety of them regarding the senior residents with City Manager noting that the goal is to create a feature to be identifiable from distant viewing, and a single lane should not create a challenge.

COUNCIL/MAYOR SUBJECTS

Councilman McBride stated he enjoyed the conference and was very beneficial and liked the opportunity to ask questions.

Mayor Plaisted is looking forward to the completion of the shopping center across the street and to Friday Night Thunder.

Councilwoman Bega stated the conference was informative and it opens the mind to things you see and hear. She questioned improvements and timeframe for MLK. City Manager spoke to lack of CDBG funding. We may find it necessary to fund it in the future from the General Fund as we are not able to keep road in that state much longer.

Councilman Hinkle agreed the seminar was very informative. We look to the future for the best ways to take care of projects. He spoke to the sidewalks on Pleasant Grove, if the State doesn't improve the area past Pleasant Grove, we may wish to do that ourselves. He spoke to upcoming events and how traffic calming along Zephyr will help.

Councilman Ryan stated the seminar was great. He spoke to the City Manager's segue into the transparency presentation this evening, the importance of the information. He noted the Zephyr St. groundbreaking, Friday Night Thunder, St. Patrick's Day event, etc.

Councilwoman Hepfer spoke to how it will be interesting to see what occurs with the roundabouts.

CITIZENS NOT ON AGENDA

George Gouldbourn, Huntinglodge Dr. addressed Council regarding the trees along Tompkins Street and suggested they be replaced with palm trees.

Harry Kratzer spoke to potholes on Tompkins Street with City Manager noting that Ella Avenue is county maintained and we are trying to work with them on improvements, and will see if we can fill some of the holes. He questioned bank auto-debit for water bills with City Manager directing him to contact City finance department, as it can be done.

Don Reynolds, Line Ave. spoke to making a diagonal change at intersection of Line & Zephyr by the trailer park. City Manager noted we will try to make it as navigable as possible.

Meeting Adjourned at 6:40pm

City Clerk

Council President