

**AGENDA FOR REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF
INVERNESS, FLORIDA, CITY HALL, 212 WEST MAIN STREET
September 20, 2016 - 5:30 PM**

NOTICE TO THE PUBLIC

Any person who decides to appeal any decision of the Governing Body with respect to any matter considered at this meeting will need a record of the proceedings and, for such purpose, may need to provide that a verbatim record of the proceeding is made, which record includes testimony and evidence upon which the appeal is to be based (Section 286.0105, Florida Statutes).

Accommodation for the disabled (hearing or visually impaired, etc.) may be arranged with advance notice of seven (7) days before the scheduled meeting, by dialing (352) 726-2611 weekdays from 8 AM to 4 PM.

ENCLOSURES*

- 1) INVOCATION, PLEDGE OF ALLEGIANCE AND ROLL CALL**
- 2) PLEASE SILENCE ELECTRONIC DEVICES**
- 3) ACCEPTANCE OF AGENDA**
- 4) PUBLIC HEARINGS**
- 5) OPEN PUBLIC MEETING**
The public is invited to express opinion on any item for this meeting or pending action at a future meeting of City Council. (Speaking time limit: Individual - 3 minutes; Group/Organization - 5 minutes)
- 6) PRE-SCHEDULED PUBLIC APPEARANCES**
- 7) MAYOR'S LOCAL ACHIEVEMENT AWARDS**
- 8) CITY ATTORNEY REPORT**

**AGENDA FOR REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF
INVERNESS, FLORIDA, CITY HALL, 212 WEST MAIN STREET
September 20, 2016 - 5:30 PM**

9) CONSENT AGENDA

- 4 - 5 a) Bill Listing *
- Recommendation - Approval*
- 6 - 13 b) Council Minutes* - 09/06/16 & 09/08/16PH
- Recommendation - Approval*
- 14 - 16 c) ICRA Board Resignations* - Tim Nash & Charlie Wade

10) CITY MANAGER'S REPORT Correspondence/Reports/Recommendations

- 17 - 21 a) City Park System Use Fees - Resolution*
- 22 - 26 b) Sanitation Services - Annual Fee Adjustment*
- 27 - 36 c) City Utility System Tax - Ordinance* (1st Reading)
- 37 - 45 d) Inspection Services - RFP*
- 46 - 56 e) Council Travel Approval*
- 57 - 58 f) Bargaining Unit & General Employee Compensation*
- 59 - 62 g) SAFER Grant Award*
- 63 - 66 h) ICRA Board Appointment*
- 67 - 70 i) P/T Employee Construction Manager*
- 71 - 73 j) Coast to Coast Bicycle Trail - Resolution*
- 74 - 82 k) Citrus County Radio System Agreement*
- 83 - 95 l) City/Sheriff Dispatch Service Agreement*

**AGENDA FOR REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF
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September 20, 2016 - 5:30 PM**

- 96 - 106 m) City/Sheriff Law Enforcement Services Agreement*
- n) Funding of Homosassa Springs Park Fish Bowl (*verbal*)
- o) ICRA Structure (*verbal*)
- p) Other

11) COUNCIL/MAYOR SUBJECTS

12) NON-SCHEDULED PUBLIC COMMENT

(Speaking time limit: Individual - 3 minutes; Group/Organization - 5 minutes)

13) ADJOURNMENT

a)

DATES TO REMEMBER

Budget Final Adoption Public Hearing

Thursday, September 22, 2016 at 5:01pm

Inverness Government Center

Rails to Trails Bike Ride

Sunday, October 2, 2016 from 7:00am - 9:00am

Inverness Trailhead - N. Apopka Avenue

Inverness City Council Regular Meeting

Tuesday, October 4, 2016 at 5:30pm

Inverness Government Center

9/15/2016 12:32
siddings

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CITY OF INVERNESS
CASH REQUIREMENTS REPORT

VENDOR DOCUMENT	INVOICE	VOUCHER	DESCRIPTION	AMOUNT
			TOTALS FOR ACE HARDWARE CO OF INV INC	34.49
			TOTALS FOR AT & T MOBILITY NATIONAL ACCOUNTS LLC	774.01
			TOTALS FOR BEGA, LINDA D	405.38
			TOTALS FOR BELLS OUTDOOR ADVERTISING, LLC.	1,782.00
			TOTALS FOR BOB PLAISTED	407.74
			TOTALS FOR BRIGHT HOUSE NETWORKS	668.78
			TOTALS FOR BYERS DISCOUNT A/C	4,500.00
			TOTALS FOR CALLBACK STAFFING SOLUTIONS, LLC	32.13
			TOTALS FOR CALYPSO CENCESSIONS, INC.	210.00
			TOTALS FOR WXOF, INC	841.25
			TOTALS FOR CITRUS PUBLISHING	30.70
			TOTALS FOR LANDMARK COMMUNITY NEWSPAPERS INC	166.42
			TOTALS FOR CITRUS SOD INC	971.00
			TOTALS FOR ANGELA VICK ,CLERK OF THE COURT	200.00
			TOTALS FOR CONSTRUCTION MOISTURE CONSULTING INC	2,400.00
			TOTALS FOR DALE HENRY CREATIONS, INC.	100.00
			TOTALS FOR DAVE'S TREE SERVICE	1,500.00
			TOTALS FOR DEPARTMENT OF ENVIRONMENTAL PROTECT	300.00
			TOTALS FOR PHILIP G. ESPOSITO	100.00
			TOTALS FOR FLORIDA AIR SERVICES	467.50
			TOTALS FOR GAI CONSULTANTS, INC	11,477.26
			TOTALS FOR H&B CONSULTING ENGINEERS, INC.	5,231.49
			TOTALS FOR HAAG, FRIEDRICK & WILLIAMS, PA	2,747.25
			TOTALS FOR HAWKINS, INC.	612.00
			TOTALS FOR DBA HEART OF FLORIDA ENVIRONMENTAL	7,542.99
			TOTALS FOR HILLMAN SUPPLY COMPANY	294.86
			TOTALS FOR HUMPHREY & SALTMARSH, PL	2,835.00
			TOTALS FOR IDVILLE	970.82
			TOTALS FOR LITTLEJOHN AN S&ME COMPANY	1,010.00

9/15/2016 12:32
siddings

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CITY OF INVERNESS
CASH REQUIREMENTS REPORT

VENDOR DOCUMENT	INVOICE	VOUCHER	DESCRIPTION	AMOUNT
			TOTALS FOR LOWES	1,240.16
			TOTALS FOR MCBRIDE, CABOT	72.00
			TOTALS FOR DANIEL M. MCGUINNESS	100.00
			TOTALS FOR MT CAUSLEY, INC	4,907.50
			TOTALS FOR OFFICE DEPOT INC	76.93
			TOTALS FOR ONLINE IMPLEMENTATION SERVICES, INC	149.30
			TOTALS FOR PAVE-RITE	41,926.66
			TOTALS FOR QUICK CARE MED, PL	750.00
			TOTALS FOR DAVID RYAN	377.74
			TOTALS FOR SAND/LAND OF FL ENTERPRISE INC	160.00
			TOTALS FOR SIGNATURE SYSTEMS GROUP, LLC.	524.80
			TOTALS FOR SOUTHWEST DIRECT	2,561.31
			TOTALS FOR ANGIE SOWKA	100.00
			TOTALS FOR SS SOLUTIONS, LLC.	4,942.52
			TOTALS FOR SHARAYAH SUBRUN	40.00
			TOTALS FOR SUNSHINE STATE ONE CALL OF FLORIDA	63.77
			TOTALS FOR SWARTZ, KATHLEEN	37.50
			TOTALS FOR TAYLOR CORPORATION (PARENT COMPANY)	208.36
			TOTALS FOR THE VISUAL SPECTRUM, INC.	3,371.00
			TOTALS FOR TMC PRODUCTIONS	625.00
			TOTALS FOR UNIFIRST CORPORATION	92.74
			TOTALS FOR WASTE MANAGEMENT OF CENTRAL FL	22,765.32
			TOTALS FOR WESCO TURF CO	122.90
			TOTALS FOR WALTER WHITNEY III	150.00
			TOTALS FOR ERIC WILLIAMS	72.00
			TOTALS FOR WRIGHT EXPRESS	<u>3,014.29</u>
			REPORT TOTALS	137,064.87

**END OF REPORT - Generated by Stacey Iddings **

September 6, 2016
5:30 PM

The City Council of the City of Inverness met on the above date in Regular Session at 212 W. Main Street with the following members present:

President Ryan
Vice President McBride
Councilwoman Hepfer
Councilwoman Bega
Councilman Hinkle
Mayor Plaisted

Also present were City Manager DiGiovanni, Asst. City Manager Williams, City Attorney Haag, Finance Director Chiodo, Community Development Director Day, Special Events Director Skeelee-Hogan, and Interim City Clerk Jackson.

The Invocation was given by Councilman Hinkle and the Pledge of Allegiance was led by the City Council.

ACCEPTANCE OF AGENDA

Councilwoman Hepfer motioned to accept the Agenda as presented. Seconded by Councilman Hinkle. The motioned carried.

PUBLIC HEARINGS

None

OPEN PUBLIC MEETING

4)a) Highland Blvd. Budget Amendment – Resolution was addressed by President Ryan.

Councilman McBride motioned to read the Resolution by Title only. Seconded by Councilman Hinkle. The motion carried.

RESOLUTION 2016-13

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF INVERNESS, FLORIDA AMENDING THE ADOPTED BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2015 AND ENDING SEPTEMBER 30, 2016, AMENDING THE GENERAL FUND, CAPITAL PROJECTS FUND, IMPACT FEE FUND, AND UTILITY FUND REVENUES AND EXPENDITURES; AND PROVIDING FOR AN EFFECTIVE DATE.

City Manager DiGiovanni explained this is to adjust budgetary items regarding the Highland Boulevard project that is funded through general revenues as well as the Capital Improvement Plan, to include a portion of impact fees. FDOT is in support of this project with a grant allocation. An additional \$550,491 needs allocated to this particular project.

**President Ryan opened the Public Hearing.
There was no one speaking for or against the Resolution.
The Public Hearing was closed.**

Councilman McBride motioned to adopt Resolution 2016-13 by roll call vote. Seconded by Councilwoman Bega. Roll call vote was as follows: Councilwoman Bega, yes; Councilwoman Hepfer, yes; Councilman Hinkle, yes; Councilman McBride, yes; President Ryan, yes. The motion carried.

OPEN PUBLIC MEETING

None

SCHEDULED APPEARANCES

6)a) Insight Credit Union – Check Presentation by Diana Fender and Insight Representative Melissa Boyink to the IEVB as a City event partner for a continuing 4 years, to help support the many events the City produces. Ms. Boyink and Ms. Fender stated they are proud supporters of the City and the events.

6)b) Crime Stats – Justin Ferrara reviewed the crime statistics from January 1 to June 30, 2016. He referenced the handouts provided to Council explaining in detail the comparison from 2014 to 2016. Captain Ferrara stated City crime is low and changes if any are few. He highlighted two of the bigger cases involving burglary and the arrests that were made, and how the surrounding agencies work together.

6)c) Woodard & Curran – Safety Award Announcement was made by Glenn Burden and Steve Lawrence noting the Florida Water Pollution Control and Operators Association awarded Woodard & Curran for the City of Inverness for the third year.

MAYOR’S LOCAL ACHIEVEMENT AWARDS

None

CITY ATTORNEY REPORT

None

CONSENT AGENDA

- a) Bill Listing*
 - Recommendation – Approval
- b) Council Minutes – 08/16/16*
 - Recommendation – Approval

Councilwoman Bega motioned to accept the Consent Agenda. Seconded by Councilman Hinkle. The motion carried.

CITY MANAGER’S REPORT

10)a) CCSO – Byrne Grant was addressed with City Manager DiGiovanni noting that once again the Sheriff’s Office is making application for Assistance Funding through the

Byrne/Justice Assistance Grant Program in the amount of \$51,044 to be used for Law Enforcement Virtualization Storage & Training. He spoke to the 51% letter of support needed for the grant application.

Councilman McBride motioned to authorize Council President to execute the Byrne (JAG) Grant Fifty-One percent letter in support of the Sheriff Office application to be awarded \$51,044 for local use. Seconded by Councilwoman Hepfer. The motion carried.

10)b) CDBG (Grant Program) – Task Force Members was discussed with City Manager DiGiovanni stating the CDBG program involves federal funds allocated (administered) by the Department of Community Affairs (DCA). This application and pending award will represent Phase IV of downtown revitalization using this program, and if awarded could bring some \$700,000 to the City. This grant is being identified to finish MLK from US 41/44 to Old West Main Street, and then look at Dampier Street between N. Apopka Ave. and Seminole Avenue. City must have plans ready and commit \$50,000 to the application process.

Fred Fox Enterprises will be lead consultant to facilitate the process to apply for this funding. The project has been part of the Five-Year Capital Improvement Plan for years. The first Council action is to formally create a Citizens Advisory Task Force (CATF) to receive public comment, a critical component for favorable consideration. Mr. Fox addressed Council detailing the aspects of the CDBG program, door-to-door survey, grant application process, and the responsibilities of the task force members.

Councilwoman Bega motioned to accept the applicant submittals as satisfactory and move to appointment of Karen Esty, Brian Rogers, George Gouldbourn, Gary Hamner and Daniel Sawyer to serve as the Citizens Advisory Task Force as part of the CDBG program for the upcoming CDBG grant cycle. Seconded by Councilwoman Hepfer. The motion carried unanimously.

10)c) Construction Manager at Risk (CRM) Piggyback (Clancy & Theys) was addressed by City Manager and noted that based on numerous past successes, the CMAR approach has proven to be cost effective and best means to successfully accomplish CIP projects under the cost \$2M. Presented is an extension/continuation of a current CMAR optioned from Osceola County, who has approved for us to piggy-back. Clancy & Theys agreed and issued confirmation to move disputes to the State Court in Citrus County.

Councilman Hinkle motioned to authorize Council President to execute the continuing Osceola County CMAR continuing services agreement to be used for qualifying CIP project development. Seconded by Councilwoman Hepfer. The motion carried.

10)d) Highland Boulevard Project – Bid Award with City Manager DiGiovanni announcing the recommendation by GAI Engineering, City Public Works Department, and City Project Team to award the bid to Pave-Rite, Inc. as the lowest and best qualified bidder for the construction of the Highland Boulevard Streetscape Project in the amount of \$1,845,453.50. Design work of Highland Boulevard began in 2013 and in 2014 applied for a County Incentive Grant Program (CIGP) grant from the Florida Department of Transportation (FDOT). Engineering, survey work, traffic analysis, and meetings with the Citrus County School System, F-DOT, SWFWMD, and Citrus Memorial Hospital occurred

before the project was released. Council action is to accept the recommendation and formally award the bid for this 210-day construction project that will provide a landscaped, cycle and pedestrian friendly gate way to the regional hospital.

Councilwoman Hepfer motioned to accept the submittal from Pave-Rite Construction, Inc., from Lecanto, Florida, as lowest and best, and award Bid #DPW 2016-01, Highland Boulevard Streetscape Project to Pave-Rite, Inc. in the amount of \$1,845,453.50, and authorize Council President to execute the documents, and the City Manager to manage all change orders to achieve a positive outcome. Seconded by Councilwoman Bega. The motion carried.

10)e) Grand Prix Event Fee Structure – Resolution was addressed with City Manager DiGiovanni stating the Inverness Event & Visitors Bureau (IEVB) is revamping the registration fees and refund policy with the goal to encourage early registration, allow drivers to build teams, including a refund policy due to inclement weather. City Manager stated that his office will be engaged if interpretations are needed to make this work.

Councilwoman Hepfer motioned to have the Clerk read Resolution 2016-15 by Title only. Seconded by Councilman McBride . The motion carried.

RESOLUTION 2016 – 15

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF INVERNESS, FLORIDA, REVISING FEES FOR PARTICIPANTS AT INVERNESS GRAND PRIX MOTORSPORTS FESTIVAL EVENT; AND PROVIDING FOR AN EFFECTIVE DATE.

Councilwoman Bega motioned to adopt Resolution 2016-15 by roll-call vote. Seconded by Councilwoman Hepfer. Roll call vote was as follows: Councilwoman Bega, yes; Councilwoman Hepfer, yes; Councilman Hinkle, yes; Councilman McBride, yes; President Ryan, yes. The motion carried.

10)f) Substance (Drug) Free Lease Agreement - Renewal was addressed by City Manager DiGiovanni stating the City provides office space for Partners for a Substance Free Citrus County. This is a volunteered based effort, their budget is thin and it is a worthy cause to provide support and space in the Inverness Government Center with this fee simple arrangement.

Councilwoman Hepfer motioned to provide the office space without charge the lease extension through September 30, 2017. Seconded by Councilman Hinkle. The motion carried.

10)g) Whispering Pines Park Bldg. Lease – Sheriff’s Office was addressed by City Manager DiGiovanni. The CCSO wishes to continue occupying space in the former administrative office building in Whispering Pines Park and providing a law enforcement presence in the largest park in the County.

Councilwoman Bega motioned to approve the renewal of the lease agreement of the former office building to continue law enforcement activity by the Sheriff’s Office in Whispering Pines Park. Seconded by Councilwoman Hepfer. The motion carried.

10)h) AARC Board Appointment was presented by City Manager stating the Gary Brian Hamner has completed an application to serve as a volunteer on the Aesthetic and Architectural Review Committee.

Councilwoman Bega motioned to appoint Gary Brian Hamner as a volunteer member to the Aesthetic and Architectural Review Committee to a three year term. Seconded by Councilwoman Hepfer. The motion carried.

10)i) CCCCCF Appointment – Councilman Hinkle was addressed with City Manager stating that the Citrus County Community Charitable Foundation required a letter of appointment to their foundation for Councilman Ken Hinkle for a 2 year term starting October 1, 2016 to September 30, 2018. Councilman Hinkle noted this is a requirement of the Foundation’s bylaws.

Councilwoman Bega motioned to appoint Councilman Ken Hinkle to serve as the City’s representative on the Citrus County Charitable Foundation, noting a date change on the letter. Seconded by Councilwoman Hepfer. The motion carried.

10)j) Water/Sewer Rate Changes for FY 2017 – Public Utilities Commission Inflation Adjustment (verbal) was addressed with City Manager DiGiovanni stating the Florida Public Service Commission has proclaimed a 1.29% inflation factor that will be applied to the utility bills effective October 1, 2016. We will likely be conducting another rate study in the 2017 fiscal year to make sure the rates support system needs to maintain compliance.

City Manager DiGiovanni additionally reported on the following:

- Hurricane Hermine had quite an impact on the County as a whole, more so on the West side. City staff was prepared and had all debris removed from storm drains and other issues under control.
- City parks have become pet friendly. Pet stations have been installed for clean up by pet owners after the animals. Education on this matter is necessary and positive.
- Met with Tourist Development Council representative Adam Thomas and the manager of the Plantation. It was noted how the City events contribute to the tourists that visit the area. The website videos are very impactful.
- Suncoast 2 information was previously distributed to Council. Spoke to Suncoast three and existing corridor needed improvements.
- Met with Sheriff’s Office regarding the services program and noted the effects of shrinking budgets on all entities.
- A presentation will be made at the Tampa convention Center on Thursday to the statewide Planners Association the concepts of planning employed by the City of Inverness. The same presentation will be made to the Hernando/Citrus MPO in the near future.
- Capital projects to commence in 2017 were listed to include Zephyr St., Highland Blvd., IGC exterior, Cooter Pond Boardwalk, Cooter Pond 41/44 Landscaping, Downtown Streetscape, Visitor’s Center building relocation, Military Memorial, and the Community Garden.
- Spoke to Inverness Acres storm damage and road maintenance. These roads were never accepted by the City, but were accepted by the County. Councilmembers questioned the expectations of the City by the property owners. City Attorney Haag commented as well.

COUNCIL/MAYOR SUBJECTS

Mayor Plaisted referenced City Clerk Davis' retirement and the changes that are happening. Spoke to the hurricane damage on the Westside. Enjoyed presenting Constitution Week proclamation to the Daughters of the American Revolution.

Councilwoman Hepfer is excited about the Community Garden. Attended ribbon cutting for J-Dog veteran-owned company at the VFW, noting the newspaper had published the wrong address. Spoke of the work of City staff during the hurricane and the aftermath.

Councilwoman Bega spoke of attending the Florida League of Cities conference and brought back information to review, highlighting clothing recycle bins and Smart Procure Company.

Councilman Hinkle updated on the Citrus County Community Charitable Foundation, accountability of the Foundation funds, and a grant process. Commended City staff during hurricane clean up. Spoke of the great job the Sheriff's Office does in the City. Disappointed in the failed vote on the School ½ cent sales tax.

Councilman McBride enjoyed attending the Florida League of Cities conference. MPO meeting will be September 20, 2017. Spoke of the changes from the upcoming elections. Spoke of the groundbreaking for Sweetwater Pointe and the resident's appreciation.

President Ryan attended the Florida League of Cities conference and the ethics training, including the Sunshine Law. Spoke of the Airport Road ribbon cutting, unveiling of the Butterfly Garden sign at Whispering Pines Park, and Rotary event at WPP.

CITIZENS NOT ON AGENDA

Karen Esty spoke to Bruce Day's presentation to the MPO Citizen Advisory Board of the overview of upcoming City projects. She spoke of various topics discussed at that meeting, and of pending litigation regarding Suncoast Parkway. Commented on Inverness Acres (Village) and concerns of the roads and maintenance.

George Gouldbourn spoke to City Clerk Davis' upcoming retirement and the appreciation for all she has done for the City.

Meeting adjourned at 7:23pm.

Interim City Clerk

Council President

September 8, 2016
5:01 PM

The City Council of the City of Inverness met on the above date for the Tentative Budget Public Hearing at 212 W. Main Street with the following members present:

President Ryan
Vice President McBride
Councilwoman Bega
Councilwoman Hepfer
Councilman Hinkle
Mayor Plaisted

Also present were City Manager DiGiovanni, Assistant City Manager Williams, Finance Director Chiodo, Assistant Finance Director Carnevale, and Interim City Clerk Jackson.

The following Notice was served to all Council, Mayor, Media, publicly posted, and TRIM'S were mailed to each City of Inverness property owner by the Property Appraiser's Office.

NOTICE

DATE: March 1, 2016

PLEASE BE ADVISED **BUDGET RELATED WORKSHOPS FOR 2016/17 FY ARE CALLED FOR THE CITY COUNCIL OF THE CITY OF INVERNESS, AT 212 W. MAIN STREET, INVERNESS, FLORIDA, AS FOLLOWS:**

April 7	5:30pm	Overview of Projects & Goals
May 5	5:30pm	City-Wide Five-Year Capital Improvement Plan (CIP)
May 10	5:30pm	CIP Workshop (if necessary)
July 26	5:30pm	City-Wide Council Budget Workshop
July 28	5:30pm	City –Wide Budget Workshop (if necessary)
Sept 8	5:01pm	Tentative Budget Adoption - 1 st Public Hearing
Sept. 22	5:01pm	Final Budget Adoption - Final Public Hearing

/s/ David Ryan
President of City Council

Council President Ryan stated the purpose of this hearing was to tentatively adopt a property tax rate (or millage) and budget for the 2016-2017 fiscal year for the City of Inverness. A proposed property tax rate was advertised on the TRIM notices of 7.5729 mills. The City Budget has been finalized using the rate 7.5729 mills. The Tentative millage rate is greater than the rolled back rate of 6.9557 mills by 8.87%.

Council President Ryan asked if there was anyone present who wished to address the council as to any item within the Budget or millage levy. No one spoke for or against.

President Ryan advised that proposed budget was developed using the rate of 7.5729 mills. The next motion must be to adopt the tentative millage rate. Any budget amendments may be made after adoption of the tentative millage rate. He asked if there was motion to read the Tentative Mill Levy Resolution by title only.

Councilwoman Hepfer motioned to read the Resolution by title only. Seconded by Councilwoman Bega. The motion carried.

RESOLUTION 2016 - 16

A RESOLUTION OF THE CITY OF INVERNESS OF CITRUS COUNTY, FLORIDA, ADOPTING THE TENTATIVE LEVYING OF AD VALOREM TAXES FOR THE CITY OF INVERNESS FOR FISCAL YEAR COMMENCING ON OCTOBER 1, 2016 AND ENDING ON SEPTEMBER 30, 2017; AND PROVIDING FOR AN EFFECTIVE DATE.

Councilman Hinkle moved to adopt the Tentative Mill Levy Resolution adopting a tentative millage rate of 7.5729 mills for the 2016-2017 fiscal year. Seconded by Councilwoman Hepfer. Roll call vote was as follows: Councilwoman Bega, yes; Councilwoman Hepfer, yes; Councilman Hinkle, yes; Councilman McBride, yes; President Ryan, yes. The motion carried.

President Ryan asked if there was a motion to read the Tentative Budget Resolution by title only. **Councilwoman Hepfer motioned to read the Tentative Budget Resolution by title only. Seconded by Councilman McBride. The motion carried.**

RESOLUTION 2016-17

A RESOLUTION OF THE CITY OF INVERNESS OF CITRUS COUNTY, FLORIDA, ADOPTING THE TENTATIVE BUDGET COMMENCING ON OCTOBER 1, 2016 AND ENDING ON SEPTEMBER 30, 2017; PROVIDING FOR PROPOSED EXPENDITURES; PROVIDING TAXABLE VALUES; PROVIDING FOR OPERATIVE FISCAL YEAR; PROVIDING FOR EXPENDITURES DURING FISCAL YEAR AND SUBSEQUENT HOLD OVER FUNDS; AND PROVIDING FOR AN EFFECTIVE DATE.

Councilman Hinkle motioned to tentatively adopt the Tentative Budget Resolution adopting the tentative budget for the 2016-2017 Fiscal Year as proposed by roll call vote. Seconded by Councilwoman Bega. Roll call vote was as follows: Councilwoman Bega, yes; Councilwoman Hepfer, yes; Councilman Hinkle, yes; Councilman McBride, yes; President Ryan, yes. The motion carried unanimously.

City Manager DiGiovanni announced the City will be awarded the Safer Grant for approx. \$62,000 and will be formally announced as the next Council meeting.

The meeting adjourned at 5:07 pm.

City Clerk

Council President

Agenda Memorandum – *City of Inverness*

DATE: September 15, 2016
ISSUE: ICRA Board Resignation Letters
FROM: City Manager
CC: City Clerk, Bruce Day, ICRA Secretary
ATTACHED: Tim Nash Resignation Letter
Charlie Wade Resignation Letter

Enclosed are letters by Tim Nash and Charlie Wade to effectively resign from serving on the Inverness Community Redevelopment Agency. They both have been long standing members who have donated countless hours to the community through their service.

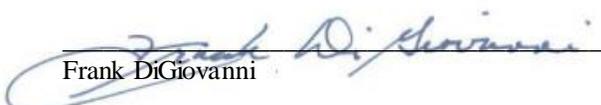
These resignations create a need for members, which will be moderately off-set with the application by Kemper Wilcox for appointment. Serving on the ICRA Board has become more time consuming than previous years. Complexity abounds and the difficulty of performing this service will be more demanding as projects commence.

We encourage Elected Officials to seek members of the community and business community who may wish to service.

Recommended Action –

Motion, second and vote to accept the resignations of Mr. Tim Nash and Mr. Charlie Wade.

A letter of appreciation for their service will be sent following this action.



Frank DiGiovanni

Administrative Offices
212 West Main Street, Inverness Florida 34450
www.Inverness-FL.gov

Timothy Nash
1515 White Lake Drive
Inverness, FL 34453
352-564-8830
TNash@hilightsinc.com

8/8/2016

Inverness Community Redevelopment Agency
Tom Slaymaker
Chairman
212 W. Main Street
Inverness, FL 34450

Mr. Slaymaker

Please accept this letter as my formal notice that I am resigning from my position as a member of the Inverness Community Redevelopment Agency. I have enjoyed the spirited debate, fellowship and the sense of purpose that is served, but it has become apparent that I am drawn too thin by my other obligations. I need to focus on my personal and professional life. I want to thank you and the other members for their service to our community and wish you good luck and good health.

Respectfully,



Timothy B. Nash

9-12-16

Mr. Eric Williams
Assistant City manager
City of Inverness, Florida

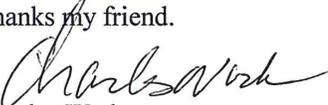
Committees of AARC and ICRA

Dear Eric,

Effective immediately please accept my resignation for the above committees.

Health problems are forcing me to make this difficult decision.

Thanks my friend.


Charles Wade

Agenda Memorandum – *City of Inverness*

DATE: September 16, 2016
ISSUE: City Park System Fee Resolution Update
FROM: City Manager
CC: City Clerk, Finance Director, Betty Pleacher, Ron Hodges
ATTACHED: Memo by Ron Hodges and Betty Pleacher
City Parks Fee Resolution

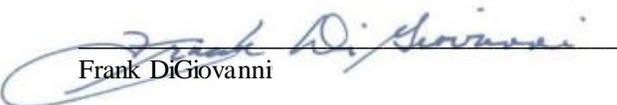
A review was conducted on the complexity of the fee rental program for shade structures and pavilion type facilities in the City Park System. In addition, rates to rent the Community Building in Whispering Pines City Park were evaluated as well. Objectively, the goal is to price point fees to be commensurate with the value of a particular facility. Once a permit is issued, the facility is removed from general public use and reserved for the paying entity. City Park Facilities are in demand and constantly books for just about every type function.

Fees are part of a process to remove an area from public use, and are used to off-set the cost of providing recreational park services. Our goal is to maintain a balance that doesn't "over-tax" city residents, and keeps charges reasonable for anyone.

All public fees are defined and authorized by City Council via adoption of a Resolution. Action this evening is not final, as the evaluation of user requests and demands are continually monitored. Future changes will be recommended from time to time.

Recommended Action –

1. Motion, second and vote to read the Resolution by title
 - a. Clerk reads Resolution title
2. Deliberate, and if the decision is to proceed, motion and second to adopt the Resolution by roll-call.


Frank DiGiovanni

Administrative Offices
212 West Main Street, Inverness Florida 34450
www.Inverness-FL.gov



MEMORANDUM

August 25, 2016

To: Frank DiGiovanni, City Manager

From: Ron Hodges, Whispering Pines Park Manager

cc: Debbie Davis, City Clerk
Cheryl Chiodo, Finance Director

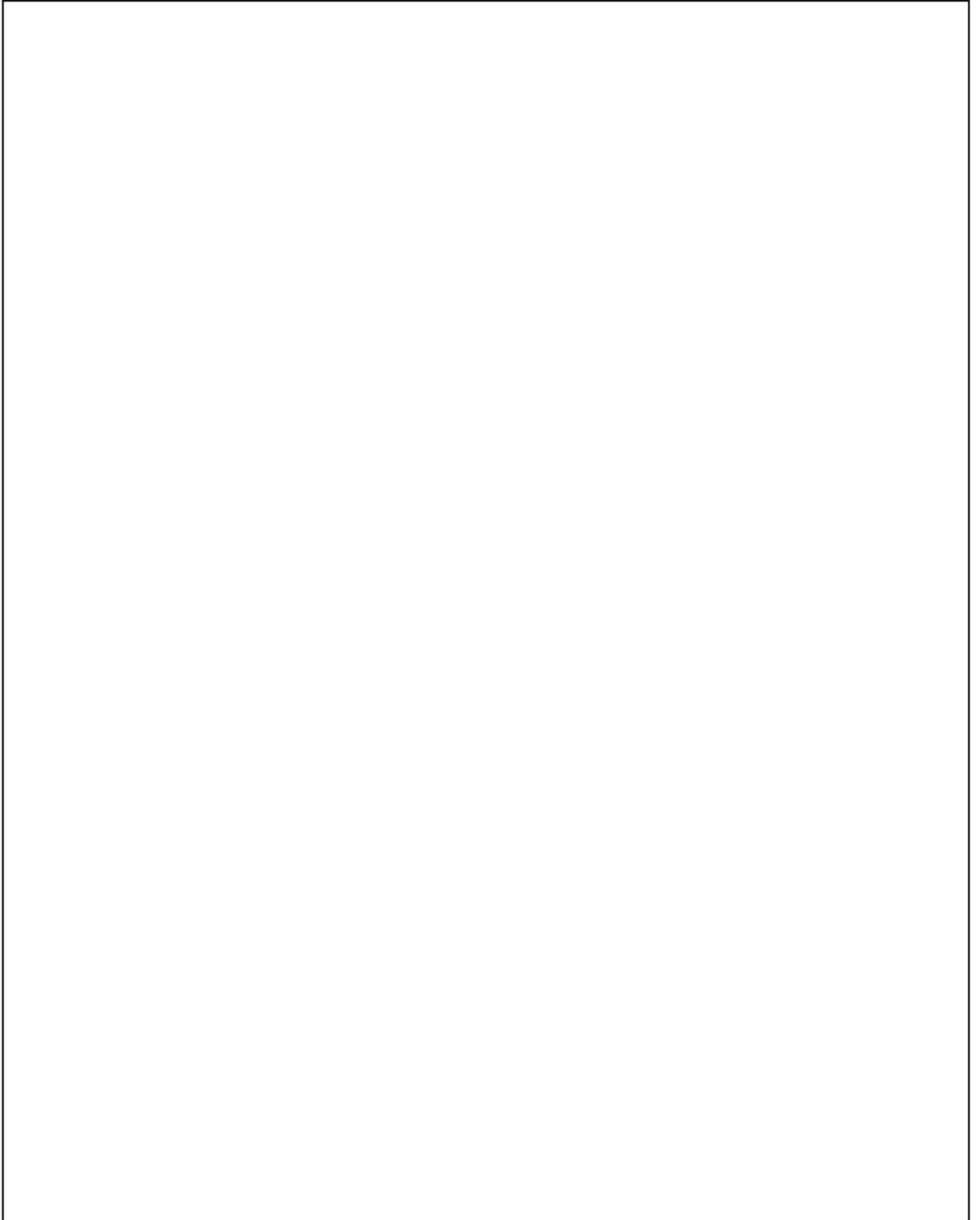
Every amenity in Whispering Pines Park and Liberty Park are widely used by city and non-city residents from aquatics to facility reservations to education programs. The continuous cost to maintain and improve our parks and the facilities therein continues to rise and consume our limited resources for these city properties.

In order to capture costs associated with the facilities, the following amendments to existing fees are proposed by Resolution.

	Existing Fee (City resident/Non city resident)	Proposed Fee (City resident/Non city resident)
Facility Rentals		
WPP – Green Shade Structure	\$30/\$45	\$40/\$55
WPP – Yellow Shade Structure	\$30/\$45	\$40/\$55
WPP – Entire Pavilion	\$75/\$80	\$80/\$105
WPP – Half Pavilion	\$30/\$45	\$40/\$55
WPP – Recreation (Community) Building	\$75/\$80	\$80/\$105
Liberty Park Pavilion #1	\$30/\$60	\$40/\$70
Liberty Park Pavilion #2	\$30/\$60	\$40/\$70
Liberty Park Gazebo	\$75/\$100	\$100/\$175 attendees 50 or less \$150/\$250 attendees 51 or greater
Youth Camp	\$25	\$40 (reservation is from Friday – Sunday)
WPP - Community Building User Group Fees	\$5 for 2 hours \$10 for 2 – 4 hours \$15 for 4 + hours	\$10 per hour (in intervals of 2, 4, 6, etc. hours)

If additional information is necessary, please call us at your convenience.

Betty J. Pleacher
Aquatic Coordinator
Ron Hodges



Resolution 2016- 14

A RESOLUTION OF THE CITY COUNCIL, OF THE CITY OF INVERNESS,
 ESTABLISHING FEES AND CHARGES FOR THE USE OF CITY FACILITIES;
 ESTABLISHING NEW FEES FOR USE OF CITY FACILITIES; AND PROVIDING FOR
 AN EFFECTIVE DATE.

WHEREAS, the CITY OF INVERNESS, FLORIDA operates city parks and other municipal facilities for the benefit of the public, and

WHEREAS, the CITY OF INVERNESS, FLORIDA establishes fee schedules for the use of such parks and facilities,

WHEREAS, by the CITY CODE OF ORDINANCE, Chapter 14.5, Section 14.5-4, City Council must designate a fee, established by resolution, for the issuance of a use permit to cover associated fees recommended by the City Manager for the use of City Facilities, and

NOW THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF INVERNESS, FLORIDA, THE FOLLOWING:

FEES FOR USE OF WHISPERING PINES PARK & SATELLITE PARKS

	Existing Fee (City resident/Non city resident)	Proposed Fee (City resident/Non city resident)
Facility Rentals		
WPP – Green Shade Structure	\$30/\$45	\$40/\$55
WPP – Yellow Shade Structure	\$30/\$45	\$40/\$55
WPP – Entire Pavilion	\$75/\$80	\$80/\$105
WPP – Half Pavilion	\$30/\$45	\$40/\$55
WPP – Recreation (Community) Building	\$75/\$80	\$80/\$105
Liberty Park Pavilion #1	\$30/\$60	\$40/\$70
Liberty Park Pavilion #2	\$30/\$60	\$40/\$70
Liberty Park Gazebo	\$75/\$100	\$100/\$175 (attendees 50 or less) \$150/\$250 (attendees 51 or greater)
Youth Camp	\$25	\$40 (reservation is from Friday – Sunday)
WPP - Community Building User Group Fees	\$5 for 2 hours \$10 for 2 – 4 hours \$15 for 4 + hours	\$10 per hour (in intervals of 2, 4, 6, etc. hours)

This resolution shall be effective on the _____ day of September, 2016.

PASSED AND ADOPTED this _____ day of September, 2016.

CITY OF INVERNESS

By: _____

David Ryan
Council President

ATTEST:

Susan Jackson
Interim City Clerk

Agenda Memorandum – *City of Inverness*

DATE: August 15, 2016
ISSUE: 2016/17 Sanitation Rate Modifications
FROM: City Manager
CC: City Clerk, Finance Director
ATTACHED: 2016/17 Sanitation Rate Schedule

Reference is made to attachments.

The City of Inverness has an excellent solid waste program that includes yard waste, bulk items and single stream recycling for residents. Rates are annually adjusted by contracts for all facets of the program. The City must additionally manage (adjust) rates for the shared dumpster program. (See Enclosed Rate Schedule)

The City's Commercial Rates for solid waste services are shown in the enclosed proposed annual rate sheet demonstrating a reduction for the ensuing fiscal year. Rate adjustments are made on an annual basis as part of the Franchise Agreement for Solid Waste Collection Services in the City. The Rate Schedule has been adjusted corresponding to the change in the Consumer Price Index and in accordance with the Franchise Agreement. The change will reflect a decrease of -.37%.

The Shared Dumpster Program Sanitation Rates will accordingly be modified to meet this change. Rates will become effective October 1, 2016.

Recommended Action

Motion, second and vote to approve the sanitation commercial rate change for Fiscal Year 2016/17, that will become effective October 1, 2016.

If you wish to discuss this further, please contact me at your convenience.


Frank DiGiovanni

Administrative Offices
212 West Main Street, Inverness Florida 34450
www.Inverness-FL.gov



FINANCE DEPARTMENT

212 W. Main Street
Inverness, FL 34450
(352) 726-5016 Phone
(352) 726-5534 Fax

Memorandum

To: Frank DiGiovanni

From: Cheryl Chiodo

CC: Debbie Davis, Eric Williams, Scott McCulloch

Date: September 7, 2016

Subject: Sanitation Services – Annual Fee Adjustments

Summary

City rates for sanitation services are adjusted annually by the Consumer Price Index for all urban consumers in accordance with the City's sanitation franchise agreement with Waste Management. The index change for calendar year 2016 is -.37% for the Fiscal Year 2017 rates. The decrease in collection rates have been updated to the rate schedule and included in the annual rate sheet "Attachment A" to the Franchise Agreement, and the Fiscal Year 2016/17 Customer Rate Schedule.

Contract Terms

City staff and Waste Management agree that these rate adjustments may be accomplished through a mutually agreed upon change to Attachment A, the annual rate structure. The attached proposed rate structure for the 2016/17 Fiscal Year will be effective October 1, 2016.

Recommendation

Recommendation is made to approve the modified commercial sanitation rate structure shown in Attachment A and the Fiscal Year 2016/17 Commercial Sanitation Rate Schedule and to execute the proposed contract amendment with Waste Management.

ATTACHMENT "A"

City of Inverness 2016/2017 Commercial Sanitation Rate Comparison

Container Size	Freq	Collection Rate	Franchise Fee	Disposal Fee	Service Fee	Total Monthly Fee 2017	Total Monthly Fee 2016
2 Yard	1X	\$ 45.55	\$ 4.56	\$ 9.35	\$2.00	\$ 61.46	\$ 61.64
	2X	\$ 91.11	\$ 9.11	\$ 18.71	\$2.00	\$ 120.93	\$ 121.31
	3X	\$ 136.67	\$ 13.67	\$ 28.06	\$2.00	\$ 180.40	\$ 180.95
	4X	\$ 182.21	\$ 18.22	\$ 37.41	\$2.00	\$ 239.84	\$ 240.58
	5X	\$ 227.74	\$ 22.77	\$ 46.77	\$2.00	\$ 299.28	\$ 300.21
	6X	\$ 273.33	\$ 27.33	\$ 56.12	\$2.00	\$ 358.78	\$ 359.89
3 Yard	1X	\$ 68.33	\$ 6.83	\$ 14.03	\$2.00	\$ 91.19	\$ 91.47
	2X	\$ 136.67	\$ 13.67	\$ 28.06	\$2.00	\$ 180.40	\$ 180.95
	3X	\$ 205.00	\$ 20.50	\$ 42.09	\$2.00	\$ 269.59	\$ 270.43
	4X	\$ 273.33	\$ 27.33	\$ 56.12	\$2.00	\$ 358.78	\$ 359.89
	5X	\$ 341.65	\$ 34.17	\$ 70.15	\$2.00	\$ 447.97	\$ 449.35
	6X	\$ 410.00	\$ 41.00	\$ 84.18	\$2.00	\$ 537.18	\$ 538.84
4 Yard	1X	\$ 91.11	\$ 9.11	\$ 18.71	\$2.00	\$ 120.93	\$ 121.31
	2X	\$ 182.21	\$ 18.22	\$ 37.41	\$2.00	\$ 239.84	\$ 240.58
	3X	\$ 273.33	\$ 27.33	\$ 56.12	\$2.00	\$ 358.78	\$ 359.89
	4X	\$ 364.43	\$ 36.44	\$ 74.81	\$2.00	\$ 477.68	\$ 479.17
	5X	\$ 455.53	\$ 45.55	\$ 93.53	\$2.00	\$ 596.61	\$ 598.46
	6X	\$ 546.64	\$ 54.66	\$ 112.24	\$2.00	\$ 715.54	\$ 717.77
6 Yard	1X	\$ 136.69	\$ 13.67	\$ 28.06	\$2.00	\$ 180.42	\$ 180.97
	2X	\$ 273.33	\$ 27.33	\$ 56.12	\$2.00	\$ 358.78	\$ 359.89
	3X	\$ 410.00	\$ 41.00	\$ 84.18	\$2.00	\$ 537.18	\$ 538.84
	4X	\$ 546.64	\$ 54.66	\$ 112.24	\$2.00	\$ 715.54	\$ 717.77
	5X	\$ 683.34	\$ 68.33	\$ 140.28	\$2.00	\$ 893.95	\$ 896.73
	6X	\$ 819.96	\$ 82.00	\$ 168.35	\$2.00	\$ 1,072.31	\$ 1,075.64
8 Yard	1X	\$ 182.21	\$ 18.22	\$ 37.41	\$2.00	\$ 239.84	\$ 240.58
	2X	\$ 364.43	\$ 36.44	\$ 74.81	\$2.00	\$ 477.68	\$ 479.17
	3X	\$ 546.64	\$ 54.66	\$ 112.24	\$2.00	\$ 715.54	\$ 717.77
	4X	\$ 728.88	\$ 72.89	\$ 149.65	\$2.00	\$ 953.42	\$ 956.38
	5X	\$ 911.11	\$ 91.11	\$ 187.05	\$2.00	\$ 1,191.27	\$ 1,194.97
	6X	\$ 1,093.30	\$ 109.33	\$ 224.46	\$2.00	\$ 1,429.09	\$ 1,433.53

Extra Dumps:	Collection Rate	Franchise Fee	Disposal Fee	Total Monthly Fee 2017	Total Monthly Fee 2016
2 Yard	\$ 38.25	\$ 3.83	\$ 2.16	\$ 44.24	\$ 44.39
3 Yard	\$ 52.68	\$ 5.27	\$ 3.24	\$ 61.19	\$ 61.40
4 Yard	\$ 62.51	\$ 6.25	\$ 4.32	\$ 73.08	\$ 73.33
6 Yard	\$ 86.78	\$ 8.68	\$ 6.48	\$ 101.94	\$ 102.29
8 Yard	\$ 111.05	\$ 11.11	\$ 8.64	\$ 130.80	\$ 131.25

Monthly Small Commercial Container (Cart) Rates

	# of 96 gallon containers	Frequency (per week)	Weekly Volume (yards)	Collection Cost	Disposal Fee	Franchise	Acct Service Fee	Total 2017
Cart Rates 2x/Wk	1	2	0.95	\$19.15	\$2.98	\$1.92	\$2.00	\$26.05
	2	2	1.90	\$38.32	\$5.95	\$3.83	\$2.00	\$50.10
	3	2	2.85	\$57.47	\$8.93	\$5.75	\$2.00	\$74.15

ATTACHMENT "A"

City of Inverness Commercial Sanitation Rates (pg 2)
Effective Dates: (10/01/16-9/30/17)

Monthly Small Multi-Dwelling Commercial Container Rates *

	# of 96 gallon containers	Frequency (per week)	Weekly Volume (yards)	Collection Cost	Disposal Fee	Franchise	Acct Service Fee	Total 2017
Cart Rates 1x/Wk	1	1	0.48	\$9.57	\$1.49	\$0.96	\$2.00	\$14.02
	2	1	0.95	\$19.15	\$2.98	\$1.92	\$2.00	\$26.05
	3	1	1.43	\$28.74	\$4.46	\$2.87	\$2.00	\$38.07

*Rate includes one day per week garbage service plus Wednesday recycling service.

Each 96 gallon cart will be delivered with one 64 gallon recycling cart for multi-dwelling residential use.

Use of rate by City approval only when approved deviation from standard is determined to be appropriate.

Yard waste (for yard debris not created by a landscaping service) and bulk waste services shall be provided.

Accounts requesting less than one cart per unit must be approval by City and are subject to reevaluation as needed.

Monthly Downtown Shared Compactor Rates

Business Classification	Base Fee	Collection Cost	Franchise Fee	Disposal Fee	Account Service Fee	Total Monthly Cost 2017	Total Monthly Cost 2016
Office and Retail	\$10.65	\$10.76	\$1.08	\$2.24	\$2.00	\$26.73	\$26.77
Additional Office and Retail	\$2.66	\$2.69	\$0.27	\$0.57	\$2.00	\$8.19	\$8.20
Restaurants 1-49 chairs	\$31.02	\$31.33	\$3.13	\$6.54	\$2.00	\$74.02	\$74.16
Restaurants 50-99 chairs	\$61.66	\$62.29	\$6.23	\$13.01	\$2.00	\$145.19	\$145.44
Restaurants over 100 chairs	\$122.95	\$124.21	\$12.42	\$25.93	\$2.00	\$287.51	\$288.02

**Consumer Price Index - All Urban Consumers
Original Data Value**

For City of Inverness

Series Id: CUUR0000SA0L2,CUUS0000SA0L2
 Not Seasonally Adjusted
 Area: U.S. city average
 Item: All items less shelter
 Base Period: 1982-84=100
 Years: 2006 to 2016

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	HALF1	HALF2
2006	189.3	189.4	190.3	192.3	193.5	193.7	194.0	194.4	193.1	191.2	190.7	191.1	191.4	192.4
2007	191.328	192.272	194.482	196.062	197.783	197.913	197.408	196.803	197.708	198.171	199.998	199.734	194.973	198.304
2008	200.609	201.110	203.217	205.040	207.566	210.242	211.468	210.264	209.936	206.776	201.075	198.127	204.631	206.274
2009	198.936	200.184	200.626	201.271	202.171	204.578	204.069	204.776	205.263	205.567	206.286	205.888	201.294	205.308
2010	206.892	206.948	208.181	208.722	208.932	208.486	208.469	208.925	209.133	209.467	209.560	209.996	208.027	209.258
2011	211.273	212.633	215.505	217.475	218.847	218.239	218.230	218.952	219.396	218.558	218.205	217.260	215.662	218.433
2012	218.378	219.580	221.744	222.552	222.010	221.336	220.629	222.251	223.535	223.181	221.572	220.582	220.933	221.958
2013	221.246	223.629	224.241	223.774	224.105	224.647	224.563	224.732	224.988	223.993	223.088	222.834	223.607	224.033
2014	223.710	224.665	226.391	227.302	228.124	228.531	228.084	227.302	227.361	226.273	224.294	222.267	226.454	225.930
2015	220.322	221.432	223.014	223.446	224.911	225.729	225.318	224.632	223.824	223.404	222.526	221.203	223.142	223.485
2016	221.321	221.229	222.363	223.693	224.635	225.312	224.489						223.092	

Index Change -0.829

CPI Change **-0.37%**

Agenda Memorandum – *City of Inverness*

DATE: June 15, 2016
ISSUE: Utility System Service Tax Ordinance
FROM: City Manager
CC: City Clerk, Finance Director
ATTACHED: Memo by Sheri Chiodo
Proposed Ordinance

Reference is made to attachments.

Development of the City Budget for 2016/17 included the calculation of a service fee (tax) on the Utility System. The new fee is limited to those served within the City of Inverness. The State of Florida allows up to a 10% charge; however, the proposed application will be imposed at 3% to generate some \$37,326.00 to support General Fund operations. Prior to actual implementation, a Public Hearing must be conducted and customers must receive a notice 120 days in advance.

The City Attorney reviewed the Ordinance structure and language and finds it legally sufficient to proceed.

Recommended Action –

1. Motion and second to read the Ordinance by title only
 - a. Clerk reads Ordinance Title
2. Deliberate and to proceed, motion and second to adopt the Ordinance on the 1st reading by roll-call.


Frank DiGiovanni

Administrative Offices
212 West Main Street, Inverness Florida 34450
www.Inverness-FL.gov

FINANCE DEPARTMENT



212 W. Main Street
Inverness, FL 34450
(352) 726-5016 Phone
(352) 726-5534 Fax

Memorandum

To: Frank DiGiovanni, City Manager

From: Sheri Chiodo, Director of Finance

CC: Susan Jackson, Interim City Clerk

Date: September 14, 2016

Reference: Water Public Service Tax - Ordinance

During the 2017 budget development season the Finance Department was tasked to review the potential for levying a water utility tax rate and analyze growth capacity of this revenue stream.

Statutory Authority

Florida Statute 166.231 provides municipal authority to levy a public service tax on the purchase of electricity, metered natural gas, liquefied petroleum gas either metered or bottled, manufactured gas either metered or bottled, and water service. The taxes are only on purchases within the municipal limits and the tax rate cannot exceed 10% of the payments received by the seller.

Statutes require municipalities provide a 120 day notice to the Department of Revenue of increases in the public service tax before the effective date of the tax increase. The City will also be required to provide advanced notice to impacted service providers.

City of Inverness Public Service Tax History

The City adopted its first Public Service Tax on October 1, 1985 at the rate of 5% for electric, gas, telegraph and telecommunications services for purchases made after October 31, 1985 and through September 30, 1987. Additionally 2 cents per gallon tax was levied on fuel oil.

City Council, on June 2, 1987 extended the tax period through September 30, 1992.

September 20, 1988 the City increased the public service tax rate from 5% to 8% but maintained the .02 cents per gallon on fuel oil.

October 18, 1988 the City reduced the Telecommunications and Telegraph public service tax to 7%.

July 19, 1994 the City increased the tax on electric and gas from 8% to 9% and maintained the Telecommunications and Telegraph tax at 7% and the fuel oil tax at .02 cents per gallon. Council on this date also extended the sunset date of the tax to September 30, 1995.

August 1, 1995 the City repealed the sunset provision of the utility tax, making the tax a permanent revenue source for the City.

During the 2000 and 2001 sessions, the Florida Legislature enacted the Communication Service Tax (CST). The Act was structured to combine all existing taxes imposed on communication providers into a single fee. The intention of this Act was to eliminate confusion the industry experienced with the fact various fees/taxes were levied by multiple governments. The Act consolidated the collections of the communications tax with the

Department of Revenue who verifies tax report submissions, audits and disburses the tax funds to municipalities.

July 3, 2001 the City eliminated its telecommunications and telegraphs public service tax and adopted a Communications Service Tax rate of 5.6% for the period beginning October 1, 2001 and ending September 30, 2002 and adopted a rate of 5.32% effective October 1, 2002. The rates were developed in conjunction with the State and the amounts represented a conversion rate to ensure stable revenues from the tax.

On January 1, 2012 the City increased the public service tax rate from 9% to 10% on the purchase of electricity, metered natural gas, liquefied petroleum gas either metered or bottled and manufactured gas either metered or bottled.

The City has never elected to levy a water public service tax as authorized by statute.

Summary of Analysis

The State of Florida allows a maximum public service tax rate of 10% for water sales in the municipal limits. The purpose of the study was to identify the limits of tax the City could assess and provide an analysis of revenue impacts if the tax was adopted at 3%.

The City would generate additional revenue of approximately \$37,326 annually with the increase in the public service taxes for water service. Each 1% generates \$12,442 in revenue based on the Fiscal Year 2016 Water Sales. The tax would be levied on all water availability and water usage charges assessed by the City on residential and commercial properties within the City limits. The tax will not be levied on water customers residing outside the City limits.

I surveyed cities in the Counties of Citrus, Marion, Lake, Levy, Putnam, Hernando, Hillsborough, Alachua, Pasco, Polk, Pinellas and Sumter on public service tax rates and have provided the results as attachments to this memo. A summary of the results follow:

Service Taxed	# Surveyed	No Tax	< 4% Tax	5%-9.5% Tax	10% Tax (Max)
Water	96	41 (42.71% surveyed)	1 (1.04% surveyed)	6 (6.25% surveyed)	48 (50% surveyed)

Recommendation

Staff recommends the City levy a 3% public service tax on the purchase of water as established in the proposed ordinance. Slow growth in General Fund revenues has negatively impacted the revenue stream in the General Fund. The City continues to experience declining base line property values, slow growth in interest earnings, and an unstable environment in state shared revenues. Recommendation is made to maximize locally controlled revenues to minimize the impacts of those revenue declines outside of the City’s control.

The City is required to provide a 120 day notice to the Department of Revenue; therefore, the proposed effective date of the Ordinance is proposed for February 2, 2017.

The City Attorney has reviewed the proposed ordinance language, recommended a change which has been incorporated in the final ordinance and approved the Ordinance to form to be considered by Council. The email of his approval is attached for your reference.

ORDINANCE NO. 2016- 721

AN ORDINANCE OF THE CITY OF INVERNESS, FLORIDA, AMENDING CHAPTER 20, TAXATION, ARTICLE II IN THE CODE OF ORDINANCES, "UTILITY TAX;" AMENDING ARTICLE II TITLE TO PUBLIC SERVICE TAX; AMENDING SECTION 20-16. - LEVIED, TO PROVIDE FOR A THREE PERCENT (3%) PUBLIC SERVICE TAX ON WATER; AMENDING SECTION 20-19 COMPENSATION TO SELLERS TO ADD THE SELLER OF WATER; AMENDING SECTION 20-20 DUTY OF SELLER TO COLLECT TAX TO ADD WATER; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Inverness, Florida in regular meeting this ____ day of _____, 2016 as follows:

Section 1. That the code of Ordinances of the City of Inverness, Florida, Chapter 20, Taxation, Article II, Utility Tax, is hereby amended to change the title of Article II, Utility Tax to Public Service Tax to maintain uniformity with Florida Statute 166.231.

Section 2. That the code of Ordinances of the City of Inverness, Florida, Chapter 20, Taxation, Article II, Public Service Tax, Section 20-16 entitled Levied is hereby amended to reads as follows:

(1) It is hereby imposed and levied by the City of Inverness a tax on every purchase of electricity, metered natural gas, liquefied petroleum gas either metered or bottled and manufactured gas either metered or bottled within the corporate limits in the city as defined in Section 166.231(1)(a), Florida Statutes in the amount of ten (10) per cent of the monthly charge for each service as collected by the seller of such utility service from the purchaser. Effective January 1, 2011, the utility tax on services shall be increased from nine (9) to ten (10) per cent.

(2) It is hereby imposed and levied by the City of Inverness a tax on every purchase of fuel oil within the corporate limits of the city in the amount of two cents (\$0.02) per gallon as sold by the seller of such product to the purchaser.

(3) It is hereby imposed and levied by the City of Inverness a tax on every purchase of water within the corporate limits of the City in the amount of 3% of the monthly water charge as collected by the seller of such utility service from the purchaser.

(4) This utility tax shall not be levied on any portion of a customer's bill representing a "fuel adjustment charge," and such charge shall be separately stated on each bill pursuant to Section 166.231(1)(b), Florida Statutes, and as subsequently amended.

Section 3. That the code of Ordinances of the City of Inverness, Florida, Chapter 20, Taxation, Article II, Utility Tax, Section 20-19 entitled Compensation to sellers is hereby amended to reads as follows:

(1) For purposes of compensating the seller of electricity, metered or bottled gas (natural, liquefied petroleum gas or manufactured, and fuel oil) or water, the seller of such utilities are to be allowed one per cent of the amount of the tax collected and due to the City of Inverness in the form of a deduction from the amount collected for

remittance. The deduction shall be allowed as compensation for keeping of records and collection of tax and remitting the same to the City of Inverness.

Section 4. That the code of Ordinances of the City of Inverness, Florida, Chapter 20, Taxation, Article II, Public Service Tax, Section 20-20 entitled Duty of seller to collect tax is hereby amended to reads as follows:

- (1) It shall be the duty of every seller of electricity, metered or bottled gas (natural, liquefied petroleum gas or manufactured), water and fuel oil within the corporate limits of the City of Inverness to collect from the purchase thereof for the use of the City, the tax hereby levied at the time of collecting the selling price, and to report and pay over on or before the last day of each calendar month to the City of Inverness, all such taxes levied and collected during the preceding calendar month. It shall be unlawful for any seller to collect for any utility service without at the same time collecting the tax hereby levied unless such seller shall elect to assume and pay such tax without collecting the same from the purchaser. Any seller failing to collect such tax at the time of collecting for such utility service where the seller has not elected to assume and pay such tax shall be liable to the city for the amount of such tax; provided, however, that the seller shall not be liable for the payment of such tax upon uncollected bills.
- (2) If any purchaser shall fail, neglect, or refuse to pay for such utility service, including the tax hereby imposed, the seller shall have the right and is hereby authorized and empowered to immediately discontinue further service to such purchaser until the tax and the seller's bill shall have been paid in full.

Section 5. Inclusion in Code. It is the intention of the City of Inverness City Council that the provisions of this Ordinance shall become and be made a part of the City of Inverness Code; and that the sections of this Ordinance may be renumbered or relettered and the word "ordinance" may be changed to "section," "article," or such other appropriate word or phrase in order to accomplish such intentions.

Section 6. Severability. That it is hereby declared to be the intention of the City of Inverness City Council that the phrases, clauses, sentences, paragraphs and sections of this Ordinance are severable. If any phrase, clause, sentence, paragraph or section of this Code shall be declared unconstitutional by valid judgment or decree of a court of competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs and sections of this Code.

Section 7. Effective Date. This Ordinance shall take effect on February 2, 2017.

UPON MOTION duly made and carried, the foregoing Ordinance was approved the first reading on the ____ day of _____, 2016.

UPON MOTION duly made and carried, the foregoing Ordinance was adopted on the second reading on the ____ day of _____, 2016.

CITY OF INVERNESS

By: _____

DAVID RYAN,
President of City Council

ATTEST:

SUSAN JACKSON
Acting City Clerk

Approved by me as Mayor of the City of Inverness, this ____ day of _____, 2016.

ROBERT PLAISTED, Mayor

Municipal Public Service Tax Database as of 07/18/2016				
Municipality	County	Public Service Taxed	Tax Rate	Effective Date
WILDWOOD	SUMTER	WATER	5.00%	
DUNDEE	POLK	WATER	10.00%	4/28/2015
HIGH SPRINGS	ALACHUA	WATER	0.00%	
NEWBERRY	ALACHUA	WATER	0.00%	
WALDO	ALACHUA	WATER	0.00%	
CRYSTAL RIVER	CITRUS	WATER	0.00%	
INVERNESS	CITRUS	WATER	0.00%	
BROOKSVILLE	HERNANDO	WATER	0.00%	
WEEKI WACHEE	HERNANDO	WATER	0.00%	
HILLSBOROUGH COUNTY (UNINCORPORATED)	HILLSBOROUGH	WATER	0.00%	
ASTATULA	LAKE	WATER	0.00%	
GROVELAND	LAKE	WATER	0.00%	
MASCOTTE	LAKE	WATER	0.00%	
MONTVERDE	LAKE	WATER	0.00%	
CEDAR KEY	LEVY	WATER	0.00%	
INGLIS	LEVY	WATER	0.00%	
OTTER CREEK	LEVY	WATER	0.00%	
YANKEETOWN	LEVY	WATER	0.00%	
BELLEVIEW	MARION	WATER	0.00%	
DUNNELLON	MARION	WATER	0.00%	
OCALA	MARION	WATER	0.00%	
REDDICK	MARION	WATER	0.00%	
DADE CITY	PASCO	WATER	0.00%	
NEW PORT RICHEY	PASCO	WATER	0.00%	
SAINT LEO	PASCO	WATER	0.00%	
ZEPHYRHILLS	PASCO	WATER	0.00%	
BELLEAIR	PINELLAS	WATER	0.00%	
BELLEAIR BLUFFS	PINELLAS	WATER	0.00%	
BELLEAIR SHORE	PINELLAS	WATER	0.00%	

Municipal Public Service Tax Database as of 07/18/2016				
Municipality	County	Public Service Taxed	Tax Rate	Effective Date
DUNEDIN	PINELLAS	WATER	0.00%	02/13/1986
INDIAN ROCKS BEACH	PINELLAS	WATER	0.00%	
NORTH REDINGTON BEACH	PINELLAS	WATER	0.00%	
OLDSMAR	PINELLAS	WATER	0.00%	02/18/1986
PINELLAS CHARTERED COUNTY	PINELLAS	WATER	0.00%	
REDINGTON SHORES	PINELLAS	WATER	0.00%	
SAFETY HARBOR	PINELLAS	WATER	0.00%	
SEMINOLE	PINELLAS	WATER	0.00%	
EAGLE LAKE	POLK	WATER	0.00%	
FROSTPROOF	POLK	WATER	0.00%	
HIGHLAND PARK	POLK	WATER	0.00%	
HILLCREST HEIGHTS	POLK	WATER	0.00%	
CRESCENT CITY	PUTNAM	WATER	0.00%	
WELAKA	PUTNAM	WATER	0.00%	
ALACHUA	ALACHUA	WATER	10.00%	01/04/1988
ALACHUA COUNTY	ALACHUA	WATER	10.00%	10/01/1996
ARCHER	ALACHUA	WATER	10.00%	08/11/2003
GAINESVILLE	ALACHUA	WATER	10.00%	1960
PLANT CITY	HILLSBOROUGH	WATER	10.00%	09/14/1992
TAMPA	HILLSBOROUGH	WATER	10.00%	10/01/1973
TEMPLE TERRACE	HILLSBOROUGH	WATER	10.00%	05/06/1986
EUSTIS	LAKE	WATER	10.00%	10/01/1993
FRUITLAND PARK	LAKE	WATER	10.00%	09/08/1994
HOWEY-IN-THE-HILLS	LAKE	WATER	10.00%	09/12/1988
LADY LAKE	LAKE	WATER	10.00%	
LEESBURG	LAKE	WATER	10.00%	04/01/2000
MOUNT DORA	LAKE	WATER	10.00%	Prior to 1969
TAVARES	LAKE	WATER	10.00%	02/01/1993
UMATILLA	LAKE	WATER	10.00%	1984

Municipal Public Service Tax Database as of 07/18/2016				
Municipality	County	Public Service Taxed	Tax Rate	Effective Date
CHIEFLAND	LEVY	WATER	10.00%	07/06/1972
WILLISTON	LEVY	WATER	10.00%	04/01/2007
MCINTOSH	MARION	WATER	10.00%	10/01/2011
BELLEAIR BEACH	PINELLAS	WATER	10.00%	01/01/2000
CLEARWATER	PINELLAS	WATER	10.00%	02/16/1959
GULFPORT	PINELLAS	WATER	10.00%	
INDIAN SHORES	PINELLAS	WATER	10.00%	01/01/2005
KENNETH CITY	PINELLAS	WATER	10.00%	04/01/2013
LARGO	PINELLAS	WATER	10.00%	11/01/1995
MADEIRA BEACH	PINELLAS	WATER	10.00%	Current
PINELLAS PARK	PINELLAS	WATER	10.00%	07/28/1988
SAINT PETE BEACH	PINELLAS	WATER	10.00%	09/24/1997
SAINT PETERSBURG	PINELLAS	WATER	10.00%	
SOUTH PASADENA	PINELLAS	WATER	10.00%	
TARPON SPRINGS	PINELLAS	WATER	10.00%	09/01/1988
TREASURE ISLAND	PINELLAS	WATER	10.00%	01/01/2009
AUBURNDALE	POLK	WATER	10.00%	06/04/1997
BARTOW	POLK	WATER	10.00%	02/02/1948
DAVENPORT	POLK	WATER	10.00%	09/28/1993
FORT MEADE	POLK	WATER	10.00%	
HAINES CITY	POLK	WATER	10.00%	
LAKE ALFRED	POLK	WATER	10.00%	
LAKE HAMILTON	POLK	WATER	10.00%	09/06/1988
LAKE WALES	POLK	WATER	10.00%	03/06/1990
LAKELAND	POLK	WATER	10.00%	
MULBERRY	POLK	WATER	10.00%	09/05/1972
POLK CITY	POLK	WATER	10.00%	12/28/1992
POLK COUNTY	POLK	WATER	10.00%	10/01/2005
WINTER HAVEN	POLK	WATER	10.00%	05/01/1957

Municipal Public Service Tax Database as of 07/18/2016

Municipality	County	Public Service Taxed	Tax Rate	Effective Date
PALATKA	PUTNAM	WATER	10.00%	10/08/1992
BUSHNELL	SUMTER	WATER	10.00%	05/02/1972
CENTER HILL	SUMTER	WATER	10.00%	04/01/1969
REDINGTON BEACH	PINELLAS	WATER	2.25% per 1000 gal.	10/01/1995
CLERMONT	LAKE	WATER	5.00%	09/11/1990
BRONSON	LEVY	WATER	5.00%	11/04/1991
LACROSSE	ALACHUA	WATER	6.00%	04/01/2014
LADY LAKE	LAKE	WATER	6.00%	01/01/2002
POMONA PARK	PUTNAM	WATER	6.00%	01/01/2014

Agenda Memorandum – *City of Inverness*

September 15, 2016

TO: Elected Officials
FROM: City Manager (Composed by Eric Williams)
SUBJECT: Building Plan Review and Inspection Services (PPP) RFP 2016-01
CC: City Clerk & Finance Director
Enclosure: Submittal Summary Worksheet
MT Causley Proposal
Agreement for Building Plan Review and Inspection Services

The city has been contracting Building Official services and plan review for the last four-years. The current contract for those services concluded and competitive proposals were duly advertised and solicited for the ensuing fiscal cycle and beyond. Three responses were received and evaluated based on price and pending performance.

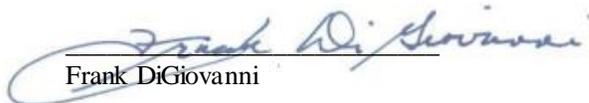
The enclosed bid summary sheet is provided to reference and compare proposed pricing by each firm. Given the approach of “lowest and best” the Firm of MT Causley, Inc. stood out as the best choice for contract award. MT Causley has been providing like services for the city over the last 4 years with a solid working relationship and approach to accomplishing the workload in the best interest of the community.

It is recommended that we proceed to award the contract, on a per hour basis, for Building Plan Review and Inspection Services to MT Causley, Inc. based on the analysis of all the proposals received through the competitive RFP process.

Recommended Action –

It is recommended that Council motion, second and vote to award the contract for Building Plan Review and Inspection Services to MT Causley, Inc. and authorize that the Council President execute the document.

If you wish to discuss this further, please contact me at your convenience.


Frank DiGiovanni

City of Inverness

Evaluation of Proposals for Building Official and Plans Review Services

Staff solicited competitive proposals in accord with City and State procurement processes and subsequently received packages from three qualified firms. All proposals were deemed complete.

Staff evaluation of the proposals concludes that all firms maintain the technical capacity and professional certifications to perform services required by the City. Based on the provided examples of experience with similar projects, all proposals are comparably qualified.

Cost figures provided by the proposals vary as shown below :

FIRM	Building Official	Plans Examiner	Building Inspector
NOVA Engineering and Environmental, LLC	\$95/Hr.	\$85/Hr.	\$85/Hr.
Bureau Veritas North America, Inc.	\$90/Hr.	\$80/Hr.	\$70/Hr.
M.T. Causley, LLC	\$75/Hr.	\$65/Hr.	\$65/Hr.

CONTRACT FOR PROFESSIONAL SERVICES

THIS AGREEMENT made and entered into this 20th day of September, 2016, by and between **THE CITY OF INVERNESS FLORIDA**, a Florida Municipal Corporation, hereinafter referred to as "CITY" and **FLORIDA MUNICIPAL SERVICES, INC.**, and **M. T. CAUSLEY, INC.** Florida corporations, hereinafter referred to collectively as "CONTRACTOR."

WITNESSETH

WHEREAS, the CITY is a Florida Municipal Corporation having a responsibility to provide certain services to benefit its citizens; and

WHEREAS, CONTRACTOR is in the business of providing certified professionals to perform Building Code Administration, Plans Examination and Code Compliance Inspections on an as-needed basis for the CITY and elsewhere in the state of Florida; and

NOW THEREFORE in consideration of the premises, and in consideration of the mutual conditions, covenants and obligations hereafter expressed, it is agreed as follows:

1. **Recitals.** THAT the foregoing recitals are true and correct and constitute a material inducement to the parties to enter into this Agreement.
2. **Specific Provisions.** THAT the parties hereby agree to the following specific provisions:
 - a. **Description of Work.** The CONTRACTOR shall be responsible for providing the services described in the Scope of Services, which is attached hereto as Exhibit "A" and incorporated herein by reference. Unless specifically excluded, the CONTRACTOR shall provide all permits, labor, materials, equipment and supervision necessary for the completion of the work described herein. Any conflict between the terms and conditions in the body of this Agreement and the terms and conditions set forth in Exhibit "A" shall be resolved in favor of the body of this Agreement.
 - b. **Payment.** In consideration of the performance of this Agreement, the CITY agrees to pay CONTRACTOR for all permits issued, at the rate or basis described in Exhibit "A," which is attached hereto and incorporated herein by reference.
 - c. **Commencement and Completion.** The CONTRACTOR will be required to commence work under this Agreement October 1, 2016 and to continue to provide services for the duration of this Agreement. This Agreement shall be for a period of two years (2) from the date hereof. CITY shall have the option to renew this Agreement for two (2) additional one-year periods per the terms delineated in Exhibit A with all other terms and conditions to remain in effect.
 - d. **Termination.**
 - i. **Termination at Will:** This Agreement may be terminated by the CITY or CONTRACTOR at any time without cause by giving written notice not less than 30 days by the CITY and 90 days by the CONTRACTOR, prior to the date of termination; provided that this provision shall not relieve either party from its obligations of this Agreement through the date of the actual termination. At the time of termination, collected and uncollected permit fees shall be proportionally paid to the contractor as provided herein for services rendered through the date of termination. Said notice shall be delivered by certified mail, return receipt requested, or in person with proof of delivery.

e. **Project Management.** The Project Manager for the CONTRACTOR shall be: Walter Brown, FLORIDA MUNICIPAL SERVICES, INC., Building Official, (or his successor). The Project Manager for the CITY shall be Bruce Day, Director of Development Services (or his successor).

f. **Notices.** All notices to the parties under this Agreement shall be in writing and sent certified mail to:

i. CITY: The City of Inverness
 Attn: Bruce Day
 212 West Main Street
 Inverness, Florida 34450

CONTRACTOR: Florida Municipal Services, Inc.
 Attn: Brenda J. Brown, Pres.
 6171 S. Royal Drive
 Homosassa, Florida 34448

M.T. Causley, Inc.
Attn: Michael Causley, Pres.
97 N. E. 15th Street
Homestead, FL 33030

g. **Insurance.**

i. The CONTRACTOR agrees to maintain such insurance as will fully protect both the CONTRACTOR and the CITY from any and all claims under any Workers Compensation Act or Employers Liability Laws, and from any and all other claims of whatsoever kind or nature, made by anyone whomsoever, that may arise from operations carried on under this Agreement, either by the CONTRACTOR, any subcontractor, or by anyone directly or indirectly engaged or employed by either of them.

ii. The insurance required by the terms of this Agreement shall in no event be less than: (a) Workers' Compensation (unless exempt) with Employers' Liability with a limit of \$100,000.00 each accident, \$100,000.00 each employee, \$500,000.00 policy limit for disease; (b) Commercial General Liability (CGL) insurance with a limit of not less than \$1,000,000.00 each occurrence; if such CGL insurance contains a general aggregate limit, it shall apply separately to this project in the amount of \$600,000.00; CGL insurance shall be written on an occurrence form and shall include bodily injury and property damage liability for premises, operations, independent CONTRACTOR, products and completed operations, contractual liability, broad form property damage and property damage resulting from explosion, collapse or underground exposures, personal injury and advertising injury; fire damage liability shall be included at \$100,000.00; c) Professional Liability insurance with a minimum of \$1,000,000 per occurrence; d) Commercial Automobile Liability insurance with the minimum combined single limit of \$1,000,000 each occurrence.

iii. The CONTRACTOR shall furnish the CITY with copies of endorsements, which are to be signed by a personal authorized by that insurer to bind coverage on its behalf. The CITY is to be specifically included as an additional insured or loss payee on all policies except Workers' Compensation. In the event the insurance coverage expires prior to the completion of the project, a renewal certificate shall be issued 30 days prior to said expiration date. The policy shall provide a 30 day notification clause in the event of cancellation or modification to the policy. All endorsements must be on file with and approved by the CITY before commencement of any work activities.

3. **General Provisions.** THAT the parties hereby agree to the following general provisions:
- a. **Representations of the Contractor.** The CONTRACTOR represents that it has sufficient manpower and technical expertise to perform the services contemplated by this Agreement in a timely and professional manner consistent with the standards of the industry in which the CONTRACTOR operates, and that all technical personnel have State of Florida certification within their discipline(s).
 - b. **Representations of the CITY.** The CITY represents that it is duly organized and existing as a Municipal Corporation political subdivision of the State of Florida. Further, the CITY has the full power and authority to enter into the transactions contemplated by this Agreement and has the ownership and/or control over the property which is the subject of this Agreement or which shall be serviced thereby.
 - c. **Personal nature of Agreement.** The CONTRACTOR hereby warrants that it has the necessary technical expertise and training to perform its duties as outlined in this Agreement. The parties acknowledge that the CITY places great reliance and emphasis upon the knowledge, expertise and personal abilities of the CONTRACTOR. Accordingly, this Agreement is personal and the CONTRACTOR shall not assign or delegate any rights or duties hereunder without the specific written consent of the CITY. In the event the CONTRACTOR requires the services of any subcontractor or professional associate in connection with the work to be performed under this Agreement, the CONTRACTOR shall obtain the written approval of the CITY Project Manager prior to engaging such subcontractor or professional associate.
 - d. **Independent contractor.**
 - i. It is specifically agreed that the CONTRACTOR is deemed to be an independent contractor and not a servant, employee, joint adventurer or partner of the CITY for the purposes set forth in this subsection and it is further agreed that no agent, employee, or servant of the CONTRACTOR shall be deemed to be the agent, employee, or servant of the CITY. Accordingly, none of the benefits, if any, provided by the CITY to its employees, including but not limited to compensation insurance and unemployment insurance are available from the CITY to the employees, agents or servants of the CONTRACTOR. The CONTRACTOR will be solely and entirely responsible for its acts and for the acts of its agents, employees, servants and sub-contractors during the performance of this Agreement; the CONTRACTOR shall not be deemed to be an agent of the CITY pursuant to Florida Statute 468.619(5). Although the CONTRACTOR is an independent contractor, the work contemplated herein must meet the approval of the CITY and shall be subject to the CITY'S general right of inspection to secure the satisfactory completion thereof. The CONTRACTOR agrees to comply with all Federal, State and municipal laws, rules and regulations that are now or may in the future become applicable to the CONTRACTOR, the CONTRACTOR'S business, equipment or personnel engaged in operations covered by this Agreement or accruing out of the performance of such operations. The CITY will not be held responsible for the collection of or the payment of taxes or contributions of any nature on behalf of the CONTRACTOR.
 - ii. The CONTRACTOR agrees that it shall bear the responsibility for verifying the employment status, under the Immigration Reform and Control Act of 1986, of all persons it employs in the performance of this Agreement.

- e. **Acceptance of work product, payment and warranty.** Upon receipt of a periodic work product, together with an invoice sufficiently itemized to permit audit, the CITY will diligently review same. Payment, found to be due the CONTRACTOR, will be paid to the CONTRACTOR within fifteen (15) days after the date of receipt of the invoice. The CONTRACTOR warrants that the data utilized by the CONTRACTOR (other than as provided by the CITY) is from a source, and collected using methodologies, which are generally recognized in the CONTRACTOR'S industry or profession to be a reliable basis and foundation for the CONTRACTOR'S work product. The CONTRACTOR shall notify the CITY in writing should it appear, in the CONTRACTOR'S professional judgment that the data or information provided by the CITY for use in the CONTRACTOR'S work product is incomplete, defective or unreliable. The CONTRACTOR guarantees to amend, revise or correct to the satisfaction of the CITY any error appearing in the work as a result of the CONTRACTOR, failure to comply with the warranties and representations contained herein. Neither inspection nor payment, including final payment by the CITY shall relieve the CONTRACTOR from its obligations to do and complete the work product in accordance with this Agreement.
- f. **Public records.** All records prepared or maintained by the CONTRACTOR in accordance with the Scope of Services (Exhibit "A"), shall be deemed to be public records. The CONTRACTOR shall allow public access to such documents and materials in accordance with the provisions of Chapter 119, Florida Statutes. Should the CONTRACTOR assert any exemptions to the requirements of Chapter 119 and related statutes, the burden of establishing such exemption, by way of injunctive or other relief as provided by law, shall be upon the CONTRACTOR. The CITY reserves the right to unilaterally cancel this Agreement for refusal by the CONTRACTOR to allow public access to all such documents, subject to the Provisions of Chapter 119, Florida Statutes, and made or received by the CONTRACTOR in conjunction with this Agreement. All documents hereinabove referred to shall be maintained and kept for public inspection at the Inverness City Hall.

4. **Miscellaneous Provisions.** The parties hereby agree to the following miscellaneous provisions:

- a. **Discrimination.** That the CONTRACTOR shall assure that no person shall be excluded, on the grounds of race, color, creed, national origin, handicap, age or sex, from participation in, denied the benefits of, or be otherwise subjected to discrimination in any activity under this Agreement. The CONTRACTOR shall take all measures necessary to effectuate these assurances.
- b. **Severability.** That, should any term or provision of this Agreement be held, to any extent, invalid or unenforceable, as against any person, entity or circumstance during the term hereof, by force of any statute, law, or ruling of any forum of competent jurisdiction, such invalidity shall not affect any other term or provision of this Agreement, to the extent that the Agreement shall remain operable, enforceable and in full force and effect to the extent permitted by law.
- c. **Entire Agreement.** That this Agreement states the entire understanding between the parties and supersedes any written or oral representations, statements, negotiations or agreements to the contrary. CONTRACTOR recognize that any representations, statements or negotiations made by the CITY staff do not suffice to legally bind the CITY in a contractual relationship unless they have been reduced to writing, authorized and signed by the authorized CITY representatives.

- d. **Construction.** Should any provision of this Agreement be subject to judicial interpretation, it is agreed that the court interpreting or considering such provision will not apply the presumption or rule of construction that the terms of this Agreement be more strictly construed against the party which itself or through its counsel or other agent prepared the same, as all parties hereto have participated in the preparation of the final form of this Agreement through review by their respective counsel, if any, and/or the negotiation of specific language and therefore the application of such presumption or rule of construction would be inappropriate and contrary to the intent of the parties.
- e. **Attorney's Fees.** In the event of any litigation to enforce the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees and costs which are directly attributed to such litigation both at the trial and appellate level.
- f. **Waiver.** The indulgence of either party with regard to any breach or failure to perform any provision of this Agreement shall not be deemed to constitute a waiver of the provision or any portion of this Agreement either at the time the breach or failure occurs or at any time throughout the term of this Agreement. The review of, approval of, or payment for any of CONTRACTOR'S work product, services, or materials shall not be construed to operate as a waiver of any of the CITY's rights under this Agreement, or of any cause of action the CITY may have arising out of the performance of this Agreement.
- g. **Force Majeure.** Notwithstanding any provisions of this Agreement to the contrary, the parties shall not be held liable if failure or delay in the performance of this Agreement arises from fires, floods, strikes, embargos, acts of the public enemy, unusually severe weather, outbreak of war, restraint of government, riots, civil commotion, force majeure, act of God, or for any other cause of the same character which is unavoidable through the exercise of due care and beyond the control of the parties. This provision shall not apply if the "Scope of Work" of this Agreement specifies that performance by the CONTRACTOR is specifically required during the occurrence of any of the events herein mentioned.
- h. **Headings.** All headings are for clarification only and are not to be used in any judicial construction of this Agreement or any paragraph.
- i. **Binding Nature of Agreement.** This Agreement shall be binding upon the successors and assigns of the parties hereto.
- j. **Law; Venue.** This Agreement is being executed in the City of Inverness, Florida and shall be governed in accordance with the laws of the State of Florida. Citrus County, Florida shall be the venue of any action thereon.
- k. **Indemnification.** The CONTRACTOR agree to indemnify and hold harmless the CITY from any and all claims, demands, losses, causes of action, damage, lawsuits, judgments, including attorney's fees and costs, but only to the extent caused by, arising out of, or relating to the work of CONTRACTOR.

IN WITNESS WHEREOF, the parties hereto have signed and sealed this agreement on the day and date first written above.

**THE CITY OF INVERNESS
CITY COUNCIL**

By: _____
DAVID RYAN, PRESIDENT

ATTEST:

APPROVED AS TO FORM AND CONTENT FOR
THE RELIANCE OF THE CITY OF INVERNESS
ONLY:

CLERK
CITY COUNCIL

By: _____
CITY ATTORNEY

FLORIDA MUNICIPAL SERVICES, INC.

WITNESS

By: _____
BRENDA J. BROWN
President

WITNESS

M. T. CAUSLEY, INC.

By: _____
MICHAEL T. CAUSLEY
President

ATTEST:

EXHIBIT A SCOPE OF
SERVICES

Provide in accordance with the requirements set forth in Chapter 468, Florida Statutes certified Building Official, Plans Examiner(s) and Inspector(s), to perform mandatory building code administration, plan reviews and inspections associated with any of the general building, structural, mechanical, electrical and plumbing building components on behalf of the City of Inverness as their agent so as to reasonably assure compliance with the Florida Building code, local administrative and technical amendments, in accordance with the following:

Personnel will be provided as needed and during mutually agreed upon office hours for the City's Building Department. Additionally, personnel will be available to the City via cell phone, fax, or e-mail 24-hours per day. The rates shall be as follows:

Building Official	\$75 per hour
Building Plans Review	\$65 per hour
Inspection Services	\$65 per hour

Services Beyond normal business hour are available upon request. Saturdays and evening hours will be billed at 1.5 times the normal rate. Sundays and holidays will be billed at 2 times the normal hourly rate.

CONTRACTOR will supply:

1. Vehicles – fuel, maintenance and repair
2. Communication equipment, i.e., cell phones
3. Field-related equipment necessary to perform daily duties
4. Salary and benefits to Contractor staff
5. Insurance: Automobile (owned and unowned); Professional Liability, Errors and Omission; General Liability; Worker's Compensation Exemption Certificate.

CITY will supply:

1. Furnished office space
2. All stationery and office supplies
3. Access to computers, copy machines and telephone service within the City offices
4. Administrative Staff

Agenda Memorandum – *City of Inverness*

DATE: September 15, 2016
ISSUE: Council Travel Approval
FROM: City Manager
CC: City Clerk
ATTACHED: NC Municipal Conference Brochure
City Travel Policy & Minutes

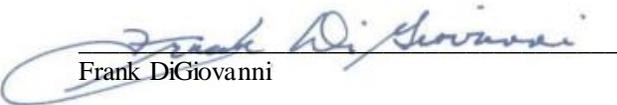
Reference is made to attachments.

Out of State travel for Elected Officials requires approval by all Council Members. Councilman Hinkle wishes to attend the upcoming conference for municipalities in North Carolina. Exposure to the systems and situations of other communities is always rewarding. North Carolina may not be Florida, but it shares the same culture and retirement community patterns.

The decision lies fully with City Council and we will proceed based on your action.

Recommended Action –

Review the enclosed material and render a decision of whether to approve travel costs for Councilman Ken Hinkle to attend these sessions.



Frank DiGiovanni

Administrative Offices
212 West Main Street, Inverness Florida 34450
www.Inverness-FL.gov

NC LEAGUE OF MUNICIPALITIES

Register today at www.ncim.org/annualconference



**North Carolina League of Municipalities
CityVision 2016 Annual Conference**
October 23-25, 2016 | Raleigh Convention Center



PROGRAM HIGHLIGHTS

CONNECT. ADAPT. GROW.

Vision 2030 identified six key areas, defined as operating principles, where North Carolina's cities and towns would like to be better positioned by the year 2030. CityVision 2016: Accelerate! features nationally renowned speakers who will provide big-picture insights into the operating principles to help guide municipal leaders. Town Talks breakout sessions will follow, combining high-level planning with detailed implementation strategies to use in your hometown. Attendees will leave equipped to address the changing communications landscape, build and maintain strong economic foundation, and adapt to cultural and demographic shifts.

Connect – Learn how to demonstrate the value that your hometown provides to its residents through citizen engagement, measuring that value, and promoting success stories. Adapt – See how demographic and cultural changes affect your municipalities and how you can respond and build upon these changes. Grow – Discover meaningful ways to bring new business and economic development opportunities to your municipality.

ADVOCACY GOALS CONFERENCE 2017-2018 – NEW IN 2016!

This year's NCLM Annual Conference will build on Town Hall Day's energy and the work done during the 2016 legislative session by kicking off with the Advocacy Goals Conference, where members vote to determine the legislative and regulatory priorities for 2017. Make your voice heard so that we are even better positioned to represent cities and towns in 2017 and beyond. Save time and money with the first-ever combined Advocacy Goals Conference and CityVision 2016 Annual Meeting!

PROFESSIONAL DEVELOPMENT SESSIONS

Elected officials in attendance will be able to satisfy the ethics education required by state law, as well as fine tune their skills and know-how related to strategic planning and economic development through the Tuesday morning Professional Development series:

- Ethics Training For Local Elected Officials
- Getting Future Ready: Strategic Planning for Municipal Governments
- Economic Development for Elected Officials (LELA)

16th Annual NCLM Golf Tournament

Join us for the Annual Golf Tournament on Saturday, October 22, at Eagle Ridge Golf Club (565 Competition Road, Raleigh, NC 27603). New in 2016 – golfers will compete in a 2-person Captain's Choice format. This will allow for some fun competition amongst the pairings. Groups will be flighted based on handicaps.



Check-in, putting practice and range balls begins at 11:00 am, with a shotgun start at 1:00 pm. Lunch will be provided beginning at Noon. Dinner and Awards will be held from 6:00 – 7:00 pm. Door prizes and individual contests for longest drives, closest to the pin and longest putt will also be held.

Host City Event – Reception and Broadway Musical, “Pump Boys and Dinettes”

Join the City of Raleigh at the Duke Energy Performing Arts Center for music, food and fun! The Pump Boys sell high octane on Highway 57 in Grand Ole Opry country and the “Dinettes” Prudie and Rheatta Cupp run the Double Cupp Diner next door. Together they fashion an evening of country western sounds that receive unanimous raves on and off-Broadway. With heartbreak and hilarity, they perform on guitars, piano, bass and, yes, kitchen utensils.



NCLM President's Reception & Gala

Join us for great food, awards and celebrating our great cities and towns! The evening will be high-energy with local band Night Shift, a 6-piece band of professional musicians who have made music together for over 10 years. Get ready to celebrate as Night Shift keeps the energy and music flowing through the evening.

“League-opoly” Exhibit Hall – Get Your Game On!

Travel the new exhibit hall layout and enjoy networking opportunities available as you navigate the life-size “League-opoly” game board. Beginning Sunday, October 23 at 1:00 pm, network, collect money, visit vendors, and learn about new products and services.

Then collect even more money! The more money you collect, the more purchases you can make at the Door Prize Center.



CANCELLATION POLICY Advance registration is open through Friday, September 23, 2016. Full refunds of paid registration, less a \$150 processing fee, will be issued to registrants who cancel in writing by September 23, 2016. All cancellations or modifications must be made in writing to events@nclm.org.

PRELIMINARY SCHEDULE

Saturday, October 22

11:00 am – 7:00 pm 16th Annual NCLM Golf Tournament | Eagle Ridge Golf Club | Registration required

Sunday, October 23

8:00 am – 6:30 pm Conference Registration Open | League LINC Center and Voting Desk Open
10:00 am – Noon NCLM Board of Directors Meeting
10:00 am – Noon NC Resort Town & Convention Cities Annual Business Meeting
11:00 am – 4:00 pm Advocacy Goals Conference 2017-18 Biennium | Lunch provided | Registration required
1:00 – 6:00 pm Exhibit Hall Open | NCLM Networking Center
4:00 – 5:00 pm NCLM Nominating Committee Public Hearing
5:00 – 6:00 pm Exhibit Hall Reception
6:00 – 8:45 pm Host City Event | Registration required | Reception and Broadway Musical “Pump Boys and Dinettes”
Dessert Social

Monday, October 24

7:15 am – 6:30 pm Conference Registration Open | League LINC Center and Voting Desk Open
7:15 am – 2:00 pm Exhibit Hall Open | NCLM Networking Center Open
7:15 am – 8:45 am NC Military Host Cities Coalition Meeting
7:15 am – 8:45 am NC Black Elected Municipal Officials Business Meeting | Breakfast included | Registration required
7:15 am – 8:45 am Mayors' Networking Meeting | Breakfast included | Registration required
7:15 – 8:45 am NCLM Exhibit Hall Breakfast | Registration required
8:45 – 9:45 am Opening Ceremonies and General Session
10:00 – 11:00 am Town Talks: Economic Development
11:00 – 11:15 am Exhibit Hall Networking Break
11:15 – 11:45 am General Session
12:00 – 1:00 pm Town Talks: Communication
1:00 – 2:00 pm NCLM Exhibit Hall Networking Luncheon | Registration required
2:15 – 2:45 pm General Session
2:45 – 3:00 pm Afternoon Networking Break
3:00 – 4:00 pm Town Talks: Culture and Demographics
4:15 – 5:15 pm NCLM Annual Business Meeting
5:15 – 6:30 pm NCLM President's Reception
6:30 – 10:00 pm NCLM President's Dinner & Gala | Registration required

Tuesday, October 25

7:30 – 11:00 am Conference Registration Open | League LINC Center Open
7:30 – 8:45 am NCLM Membership Floating Hot Buffet Breakfast
7:30 – 8:45 am Municipal Managers Business Meeting | Breakfast included | Registration required
7:30 – 8:45 am NC Women in Municipal Government Meeting | Breakfast included | Registration required
7:30 – 8:45 am NC Association of Municipal Clerks Meeting | Breakfast included | Registration Required
9:00 – 11:00 am Ethics Training for Local Elected Officials | Registration required
9:00 am – 12:00 pm Public-Private Partnerships for Revitalization in North Carolina Communities (LELA) | Registration required
9:00 am – 12:00 pm Getting Future Ready: Strategic Planning for Municipal Governments | Registration required

MARK YOUR CALENDARS...

2016-17 BOARD OF DIRECTORS PUBLIC HEARING

Sunday, October 23, 4:00-5:00 pm

Interested in serving on the 2016-2017 NCLM Board of Directors? To register interest and receive a Board Candidate Interest Packet, visit www.nclm.org or contact Jennifer Webb, jwebb@nclm.org or (919) 715-1726. The packet includes instructions on the nominating process, candidate information form, rules and procedures, and Nominating Committee contact information. Deadline to submit forms is 5:00 pm Monday, October 3, 2016.

NCLM ANNUAL BUSINESS MEETING

Monday, October 24, 4:15-5:15 pm



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OCT 23-25
RALEIGH **CityVision 2016**

www.nclm.org/annualconference

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nclm.org/annualconference



RETURN SERVICE REQUESTED

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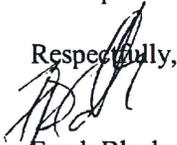
NCLM
LEAGUE
OF MUNICIPALITIES

Interoffice Memorandum – *City of Inverness*

TO: Elected Officials
FROM: Assistant to the City Manager
SUBJECT: Elected Official Travel Policy
DATE: May 14, 2003
CC: City Clerk

In September of 1998 Council took official action to structure the travel policy that governs elected officials, a copy of which is included with this correspondence. The State Legislature during the last session passed a bill that allows municipalities to maintain reimbursement policies that are different than state guidelines and further solidifies the concept of home rule. This is provided for information purposes, no action is required at this time unless Council wishes to alter the existing policy. The 1998 policy does meet the requirements of the existing legislation.

Respectfully,



Frank Blackwelder

Enclosures

Legislative Body Travel Policy Dated August 26, 1998
Florida State Bill # 1426 - Municipal Per Diem and Travel Allowance

provide for a nominal fee for the filing of a citation for code violations and collection of a fine, and for increased fees if a citation is contested and goes to hearing or trial. (Conn)

Lien Law PASSED - Among other provisions, SB 2458 (Argenziano) requires any local government issuing a building permit for single or multi-family dwellings of up to four units, to mail a statement to the owner of the property advising them of their rights under the Florida Lien Law. Recognizing that the cost of recording and mailing this information to all owners could be substantial for some local governments, Senator Argenziano has committed to work with the League to address our concerns during the next legislative session. This law becomes effective October 1, 2003. (Dudley)

Personnel

By: Craig Conn

Municipal Per Diem and Travel Allowances PASSD - CS/SB 1426 (Posey) permits cities to adopt reasonable per diem and travel allowances for the city. The bill also grants limited authority to counties, special districts, school boards and constitutional officers to increase per diem, mileage and food allowances. Please thank Senator Posey and Representative Anderson for their efforts in championing this bill. Please contact Governor Bush at (850) 488-4441 or jeb.bush@myflorida.com and urge him to sign this bill into law. Effective upon becoming law.

Local Government Minimum Wage PASSED - CS/SB 54 (Constantine) prohibits local governments from requiring a private employer to pay a minimum wage other than the federal minimum wage. However, the bill does permit local governments to establish a minimum wage other than the federal minimum wage for employees of the local government; employees of an employer contracting to provide goods or services to the local government; or for employees of an employer receiving a direct tax abatement or subsidy from the local government, as a condition of the direct tax abatement or subsidy. There is also an exception from the bill for matters relating to receipt of federal funds and compliance with any federal requirements to receive such funds. Effective upon becoming law.

Private Property Rights

By: Rebecca O'Hara

Private Property Rights FAILED - HB 113 (Konkamp) and SB 1164 (Pruitt & Geiler) died in the House. These bills would have eliminated existing language in the Bert Harris Private Property Rights Protection Act relating to governmental sovereign immunity, and changed the statute of limitations and ripeness provisions of the Harris Act. These bills, which would have operated retroactively to 1995, were very bad for local governments and opposed by the League. After sailing through the Senate, the bills died in the House in the final days of session after they were amended to make them prospective in application rather than retroactive. The League and municipalities around the state owe many thanks to Representative Sorensen, who was instrumental in ensuring the bills were amended to eliminate retroactivity and other unfavorable language, and in ensuring that the property rights language was not added to any other bills in the final week. Other legislators who sponsored helpful amendments or otherwise helped the League's opposition included Reps. Wishner, Robaine, Gelber, Barreiro and Brandenburg.

Telecommunications

By: John Wayne Smith

I N T E R
DEPARTMENTAL

CORRESPONDENCE

TO: Mayor and City Council
FROM: City Manager
SUBJECT: Legislative Policy Statement
Reimbursable Expenses
Travel Conferences Community Events
DATE: August 26, 1998

CITY COUNCIL APPROVAL
DATE 9/15/98

By request of Council, this is generated to establish written policy governing travel and related expenditures by the Legislative Body.

Policy Scope

Elected representatives are encouraged to maintain an active status that promotes and benefits the City of Inverness. Travel should be related to City operations. In accordance with this policy, attendance at community events, educational conferences, seminars, or workshops may incur reimbursable expenses for registration, travel, and meals.

Budget

City Council will annually appropriate funds for member travel. Such allocation will be individually issued and tracked throughout the fiscal cycle. If a member exhausts their allocation, a request for additional funds may be made during a regular meeting. A positive fund balance must be available to support travel expenses before they are incurred.

Registration Reimbursement

Members are to submit travel request statements to the City Clerk. The Clerk will book accommodations and handle registration requirements based on provided information. Registration and lodging will be reimbursed for actual costs.

Out of state travel must be presented and supported by City Council before taken.

continued...

Travel – Legislative Policy Statement (continued)...

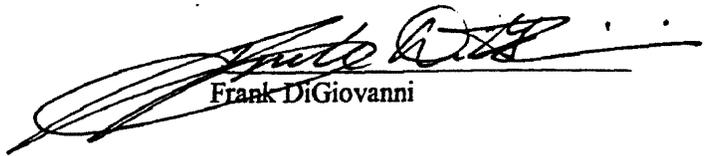
Travel, Per Diem, Actual Expenditures

Personal vehicle use will be reimbursed using the current “city” rate, for mileage (odometer reading) traveled. Train, airline, or other forms of public transportation, plus expenditures for tolls and parking, will be reimbursed for actual costs. The per diem meal rate (\$3.00, \$6.00, \$12.00) will apply unless receipts are submitted to support other expenditures.

Reimbursement submittals are to be routed through the City Clerk for processing and payment.

Conclusion

This should address most all issues and conditional aspects to govern Legislative Travel. If deemed appropriate this will be formatted for incorporation into the City Administrative Directive Manual. We will proceed per your input.



Frank DiGiovanni

FD/dd

Travel directive

9/15/98

Councilwoman Hepfer moved to read the Resolution by title only to adopt the County Supervisor of Elections' Security Procedures. Seconded by Councilman Sullivan, the motion carried.

RESOLUTION 98-13

A RESOLUTION OF THE CITY OF INVERNESS, CITRUS COUNTY, FLORIDA, ADOPTING THE SECURITY PROCEDURES OF THE CITRUS COUNTY SUPERVISOR OF ELECTIONS FOR ABSENTEE BALLOTS; REPEALING SECURITY PROCEDURES PREVIOUSLY ADOPTED; PROVIDING FOR SEVERABILITY; PROVIDING FOR DISTRIBUTION, AND PROVIDING AN EFFECTIVE DATE.

Councilwoman Hepfer moved to adopt the Resolution. Seconded by Councilman Sullivan, roll call vote was as follows: Councilwoman Hepfer, yes; Councilman Herringshaw, yes; Councilman Kaufman, yes; Councilman Sullivan, yes; President Stauffer, yes – the Resolution was adopted.

City Manager DiGiovanni reviewed a memo which advised the City of Ocala, through the Florida League of Cities, is interested in developing a regional league of cities to include Marion, Citrus, Sumter, Levy and Hernando. President Stauffer felt a league comprised of the cities of these counties would better serve our needs and volunteered to work on the project with Ocala. Councilman Sullivan moved to authorize President Stauffer to work with the City of Ocala toward a new regional league. Seconded by Councilwoman Hepfer, the motion carried.

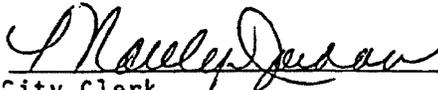
City Manager DiGiovanni reviewed a per diem policy for the Council and Mayor, developed at the suggestion of the Council. In discussion it was recommended that being reasonable in the use of the policy would benefit all concerned. Councilwoman Hepfer moved to approve the Policy as presented. Seconded by Councilman Sullivan, the motion carried.

City Manager DiGiovanni advised he met with both attorneys suggested by Council, Jim Neal and Clark Stillwell, regarding the position of Interim City Attorney. He stated both were interested, and either would make an excellent choice. He recommended having one serve as a "conflict counsel" for probably conflicts either might bring due to their client base. City Manager DiGiovanni advised that both felt continued use of the current labor law counselors would be best. After much discussion, and realizing that either choice would benefit the City, President Stauffer moved to select Jim Neal to serve as Interim City Attorney. Seconded by Councilman Sullivan, the motion carried unanimously. Councilman Sullivan moved to authorize the City Manager to contact Clark Stillwell as to serving as conflict counsel. There was no second with the consensus being to have the City Manager work with Mr. Neal and Mr. Stillwell, reporting to Council at the next meeting.

Mayor Rogers recommended the City split the cost of a \$60 ad with the Citrus County Chamber of Commerce in the brochure for the Scottish/Irish games in Ocala that will be held in November. She felt the ad would encourage attendees to visit the City of Inverness. Councilman Sullivan moved to pay \$30 toward the ad shared with the Chamber as suggested. Seconded by Councilwoman Hepfer, the motion carried. Mayor Rogers also noted Frank Brogan, Commissioner of Education, will be in town Wednesday, September 16.

President Stauffer invited all to attend a VFW – POW ceremony at the VFW on 44E, Friday, September 18th at 11:00 AM. He noted the brick program is coming along, and the Boy's and Girl's Club had officially opened at Inverness Middle School for afternoon participation.

The meeting was adjourned at 9:55 PM.


City Clerk


President of City Council

May 20, 2003

City Manager DiGiovanni reviewed information regarding the Council's travel policy. He noted the legislature had addressed an opinion of the Attorney General, which had precluded cities from having their own travel policies and requiring that State Statutes be followed for travel reimbursement. He noted legislation during the 2003 session was approved to allow cities to have their own travel policies, thereby allowing the policy adopted by the City Council in 1998 to stand, unless there was action to change it. There was no action taken, and the policy remained.

City Manager DiGiovanni reviewed information gathered as to a suggestion at the CIP Workshop to possibly purchase property along US 41N, referred to as the "Parsley" property. He noted the property in question is zoned commercial, and if we purchased it and rezoned it for parking, it would take it off the market as valuable, taxable property, which could be developed commercially. Councilman Hinkle stated it was his thought to purchase the property to provide parking for the Rail/Trail, but after reviewing the information provided in the Agenda Packet, agreed it should be left as commercial property, and not pursued for purchase by the City.

City Manager DiGiovanni reported on the following:

- **Cooter Pond Project** – we are expecting the SWFWMD permit within 15 days, and upon receipt of it, we will proceed with construction of Phase I.
- **Citrus County Landfill** – County will be discussing landfill rates at a workshop scheduled for May 21 in Lecanto. City Manager DiGiovanni will attend on the City's behalf as to concerns of increases in the City's tipping fees. He noted there are other options to be considered.
- **Budget Workshop** – June 12, 5pm to further review the 5 year Capital Improvement Program.

Mayor Rogers suggested naming the pavilion/gazebo at Liberty Park as a memorial to Art Thurman, a citizen who regularly attended Council Meetings for many years. Councilman Kaufman noted he remembered Mr. Thurman attending meetings during his 10 years on the Council, and even though Mr. Thurman was a nice man, recalled he was usually "at odds" with Council and he did not recollect anything Mr. Thurman had done special to qualify him for such an honor. He noted other citizens such as Dessie Smith Prescott and Dr. O.J. Humphries had truly contributed to the community, but felt Council must be very careful with this type program. He reminded Council that several years ago Leadership Citrus had provided a suggested policy to memorialize citizens. He suggested President Hepfer, as a member of that Leadership Citrus Class, review the submitted information and come back to Council with a proposal. Mayor Rogers agreed, and withdrew her suggestion as to Art Thurman.

Mayor Rogers encouraged attendance at a "Veteran's Legacy Program" to be held May 26, 9am at the Historic 1912 Courthouse. She also noted she will represent the City Council at the 2003 Citrus High School Graduation to offer congratulations to the graduates from the City Officials and Staff.