

October 18, 2016
5:30 PM

The City Council of the City of Inverness met on the above date in Regular Session at 212 W. Main Street with the following members present:

President Ryan
Vice President McBride
Councilwoman Hepfer – *not present*
Councilwoman Bega
Councilman Hinkle
Mayor Plaisted

Also present were City Manager DiGiovanni, City Attorney Haag, Asst. City Manager Williams, Finance Director Chiodo, Community Development Director Day, and Interim City Clerk Jackson.

The Invocation was given by Councilman McBride and the Pledge of Allegiance was led by the City Council.

ACCEPTANCE OF AGENDA

Councilman McBride motioned to accept the Agenda as presented. Seconded by Councilman Hinkle. The motioned carried.

PUBLIC HEARINGS

4)a) Carry Forward Budget Funds - Resolution* with City Manager noting this is an annual exercise to amend the 2016/17 Budget and move existing unspent funds from one calendar fiscal cycle to the next without creating new spending or demands. All funds have been earmarked for specific purposes in prior year allocation. Sum total amount of all funds represents \$3,820,546 inclusive of Capital Projects, Utility, Cemetery and Impact Fees.

Defined use of funds: Government Plaza-\$95,490; Data Preservation-\$42,610; Sign Wayfinding-\$57,495; Security Cameras – IP-\$3,303; IGC Capital Maintenance-\$125,000; IGC Landscape Protection Plan-\$28,140; GIS System Development-\$15,000; Automation – Software-\$52,671; Data Backup System-\$15,000; PC Replacement Program-\$1,700; Computer Equipment-\$45,855; ICRA Storefront Façade Program-\$50,313; Downtown Kiosks-\$40,000; White Lake Industrial Plan-\$25,000; Medical Arts District Plan-\$17,500; Dampier Bldg. Refurbish/Demo-\$9,492; Visitor’s Center-\$31,000; CDBG Phase IV Streetscape-\$85,745; Street Pole Banners-\$10,000; Downtown Amenity Replacement-\$85,000; Speed Trailer Program-\$30,000; Storm Water Improvements-\$75,500; Zephyr Street Improvements-\$454,049; Bicycle Master Plan-\$25,000; Permanent/Portable Safety Items-\$35,047; Cooter Pond Theme Lighting-\$25,174; Cooter Pond Park Improvements-\$4,500; Mossy Oak Park Improvements-\$20,000; Solar Compacting Trash Cans-\$10,000; Wallace Brooks Park Playground-\$49,414; Valerie Theater Building-\$41,967.

Whispering Pines Park: Comfort Station Renovations-\$10,000; Playground/Fitness Trail-\$7,000.

Utility Fund: Water Modeling Analysis-\$81,100; Water Plant Chlorine Skid-\$25,000; Citrus Booster Control Center-\$77,324; Citrus Water Booster Pump-\$40,000; 581 MCC Upgrade Well #3-\$15,375; Water Plant Surge Protection-\$19,919; Wastewater Plant Permit Renew- \$18,900; Lift Station Lighting Installation-\$20,000; Utility Equipment Storage-\$50,000; Water Reclamation Wash Station-\$5,000; Master Lift Station-\$25,000; Lift Station Fencing-\$10,000; Lift Station Upgrade #24-\$26,190; Lift Station Three Phase Power-\$20,000; Sewer Plant Sidewalk-\$4,735; WWTP Fence and Security-\$15,000; Lift Station Pumps-\$15,328; Wastewater Infiltration Repair-\$30,000; Sewer Plant Surge Protection-\$48,119; Lift Station Safety Grates-\$10,000; Master Lift Station Generator-\$71,520; SCADA System-\$283,205; Lift Station Pump Units-\$15,000; Sewer Plant Equipment Upgrades-\$14,557; Sweetwater Pointe Water Project-\$337,631; Lift Station Rehabilitation-\$32,234; Fire Hydrant Maintenance-\$30,603; Water Line Extensions-\$60,000; Water Line Improvements-\$97,100; Utility Acquisition Project-\$41,442; Automated Meter Reading-\$81,465; Utility Lines – Highland Blvd-\$196,241; Sewer Line Replacements-\$89,005; Sewer Lateral Replacements-\$80,000.

Cemetery Fund: Cemetery Study.-\$83,950.

Impact Fee Fund: Zephyr Street Improvements-\$125,640.

Councilman McBride motioned to have the Clerk read Resolution 2016-21 by Title only. Seconded by Councilman Hinkle. The motion carried.

RESOLUTION 2016-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF INVERNESS, FLORIDA AMENDING THE ADOPTED BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017, AMENDING THE, CAPITAL PROJECTS FUND, UTILITY FUND, CEMETERY FUND AND IMPACT FEE FUND REVENUES AND EXPENDITURES AND PROVIDING FOR AN EFFECTIVE DATE.

Councilman McBride motioned to adopt Resolution 2016-21 by roll-call vote. Seconded by Councilwoman Bega. Roll call vote was as follows: Councilwoman Bega, yes; Councilman Hinkle, yes; Councilman McBride, yes; President Ryan, yes. The motion carried.

OPEN PUBLIC MEETING

Bud Osborn questioned the status of the Zephyr Street project with City Manager DiGiovanni reporting storm water management is causing delays in the project should be complete within the next 2 to 4 weeks.

SCHEDULED APPEARANCES

None

MAYOR'S LOCAL ACHIEVEMENT AWARDS

7)a) **Proclamation Presentation – “National Hospice/Palliative Care Month”** - Mayor Plaisted presented the proclamation to Anna Neptune of Hospice of Citrus & the Nature Coast.

Proclamation Presentation – “Red Ribbon Week and National Bullying Prevention Month” - Mayor Plaisted presented both resolutions to Renea Teaster of the Anti-Drug Coalition of Citrus County. She spoke of the upcoming Unity Day Walk.

CITY ATTORNEY REPORT

None

CONSENT AGENDA

- a) Bill Listing*
 - Recommendation – Approval
- b) Council Minutes – 10/04/16*
 - Recommendation – Approval
- c) Proclamations –
 - The 45th Festival of the Arts Weekend*
 - National American Indian Heritage Month*
 - Recommendation – Approval

Councilman Hinkle motioned to accept the Consent Agenda. Seconded by Councilwoman Bega. The motion carried.

CITY MANAGER’S REPORT

10)a) Voluntary Contractor Registration – Ordinance (1st Reading)* was addressed with City Manager DiGiovanni explaining as of July 1, 2016, the City of Inverness Building Division eliminated the registration program for contractors located outside the City. State legislation (HB535) prohibits cities and counties from requiring a registration fee for providing proof of contractor licensure, recording a contractor license, or providing or recording evidence of workers' compensation insurance covered by a contractor. Registration for contractors, located in Inverness, is through the business tax receipt program at no additional charge. The contractor registration program will maintain a database of contractor permit documentation and will serve citizens by documenting licensure and insurance of companies working on homes and businesses in the City. A duly advertised public hearing will be scheduled for the next City Council meeting on November 1, 2016.

Councilwoman Bega motioned to have the Clerk read Ordinance 2016-722 by Title only. Seconded by Councilman McBride. The motion carried.

ORDINANCE 2016-722

AN ORDINANCE OF THE CITY OF INVERNESS, FLORIDA, AMENDING CHAPTER 12 OF THE CODE OF ORDINANCES, ENTITLED “LICENSES, BUSINESS TAXES AND MISCELLANEOUS BUSINESS REGULATIONS”, BY AMENDING SECTION, 12-1, ESTABLISHING A VOLUNTARY CONTRACTOR REGISTRATION PROGRAM; PROVIDING FOR SEVERABILITY; PROVIDING FOR INCLUSION IN THE CODE; PROVIDING FOR MODIFICATION AND, PROVIDING FOR AN EFFECTIVE DATE.

Councilman Hinkle motioned to approve Ordinance 2016-722 on the 1st Reading by roll-call vote. Seconded by Councilwoman Bega. Roll call vote was as follows: Councilwoman Bega, yes; Councilman Hinkle, yes; Councilman McBride, yes; President Ryan, yes. The motion carried.

10)b) Fund Balance Designations – Resolution* noted the importance of maintaining adequate reserve fund balances. The Inverness community enjoys a constant stream of projects that are directly tangible to the financial stability that reserve funds provide.

With the start of each fiscal year, City Council designates available reserve fund balances to support specific elements of the community.

Fund Balance Designations

- Total General Fund: \$6,353,397
- Whispering Pines Park Fund: \$347,480
- Capital Improvement Projects Fund: \$1,432,356
- Utility Funds: \$4,912,802
- Cemetery Fund: \$550,645
- Transportation Impact Fees: \$525,645
- Road Improvement Fund: \$13,999
- Pension Assets: \$409,045
- ICRA Fund: \$60,156

Total City reserves, designations, and unreserved funds total \$14,605,525.

Councilman McBride motioned to have the Clerk read Resolution 2016-22 by Title only. Seconded by Councilman Hinkle. The motion carried.

RESOLUTION 2016-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF INVERNESS, FLORIDA ESTABLISHING FUND BALANCE RESERVE DESIGNATIONS FOR FISCAL YEAR 2017 AND PROVIDING FOR AN EFFECTIVE DATE.

Councilman Hinkle motioned to adopt Resolution 2016-22 by roll-call vote. Seconded by Councilman McBride. Roll call vote was as follows: Councilwoman Bega, yes; Councilman Hinkle, yes; Councilman McBride, yes; President Ryan, yes. The motion carried.

10)c) State Revolving Fund Loan* requested action provides no changes for the City, but the SRF program is moving its principle (cash) to other (fundable) programs. DEP wants to amend the SRF grant agreement that the City used to fund the Wastewater Treatment Plant and Recovery program. Outstanding debt principle has been reduced by some \$5,000,000 since 2009, and remains at \$9,279,278.14. The annual debt payment of \$104, 124 will continue until fully satisfied in July 2036.

Councilman McBride motioned to accept the modification loan agreement and authorize the Council President to execute the document. Seconded by Councilman Hinkle. The motion carried.

10)d) CRA Reimbursement Resolution* with City Manager stating that the mission and objective goal of the expanded Community Redevelopment Area (CRA) is to address deficiencies; plan and create improvement projects; invest, build and improve locations from blight into functional assets. The Capital Action Plan identified 16 major initiatives and was presented at a joint workshop on May 5, 2016. At its last meeting, the ICRA Board moved to secure Larson Consulting Services as Financial Advisor, and Akerman LLP as Bond Council, and adopted a Reimbursement Resolution to enable the recapturing of expenditures made prior to bond/loan proceeds becoming available. The Resolution allows for certain current and future expenditures to be reimbursed by bond proceeds once they become available and codifies that such reimbursements are tax exempt. This action by ICRA did not authorize or commit the City to the issuance of

bonds, but did authorize the CRA and City Finance and Project Team to proceed with the next steps of bond issuance and validation. An anticipated \$16.5 Million in debt proceeds is to fund designated projects, and not to exceed the life of the CRA.

10)e) Financial Consultant Presentation* by Jeff Larson was regarding financial diligence, steps moving forward, and discussion on the support and role of general government in the process. The importance of debt service is to jump start development of the City's Capital Action Plan. Tax Increment Financing will be a source of funding to support defined debt, and Mr. Larson explained the responsibility and involvement of City Council to back the repayment program. Councilwoman Bega questioned the type of bond with Mr. Larson confirming that it would be tax exempt municipal bonds. Councilman McBride asked about the total amount being referenced with Mr. Larson stating that a definite number has yet to be determined. President Ryan questioned the tax increment funding and shortfall being covered by reserves with Mr. Larson agreeing that would be the recommendation. City Manager DiGiovanni referenced various points of the presentation and the future of the Capital Action Plan moving forward for the positive, productive benefit of the entire community. Mr. Larson spoke of the selling of the bonds and the advantages of the financial stability of the City. Councilman Hinkle agreed with protecting the City financially. He referenced the 2008 City on the Lakes concept and the link to the Capital Action Plan.

10)f) Valerie Theatre Operations Agreement* was addressed with City Manager noting The Valerie Theatre facility is owned and funded by the City of Inverness. Programming, events and sponsorship program is being developed and administered by the Valerie Theatre Cultural Center 501c-3 Board. This action by City Council will not be final regarding this agreement. The City Attorney reviewed this and his comments have been incorporated as part of the language.

Councilman Hinkle motioned to accept the documents as composed and authorize it be sent to the Valerie Theatre Cultural Center Board, and for the Council President to sign following final action by the VTCC Board. Seconded by Councilman McBride. The motion carried.

10)g) Medical Marijuana* information was provided with City Manager noting an attempt in October 2014 for City Council to discuss possible regulations, location designations (land use regulations) and in general what you would like to have Ordinance language accomplish, did not go very well. The matter of Medical Marijuana will be voted on during the upcoming Election, requiring a 60% margin of approval that appears will happen. Various locations were discussed including current pharmacies, stores, etc. Councilmembers agreed that more information is needed before decisions regarding the aspects of dispensing of medical marijuana. Mayor Plaisted spoke of being in Colorado recently and an overabundance of stores specializing in distribution. Councilman McBride questioned the scope of authority and the possibility of not have dispensing within the City limits, with City Manager DiGiovanni stating if it is a legalized product it would be hard to prohibit. Councilwoman Bega does not agree with this being in the Constitution but realizes the benefits to people that truly need this for medical purposes. There needs to be more information and discussion, possibly during a workshop. Councilman Hinkle spoke of the addictive medications now and knows there are many

people in need of using medical marijuana. Council President Ryan spoke of PTSD and other needs for this product, with reservations regarding dispensaries.

10)h) November 1, 2016 Council Meeting Venue Change – Valerie Theatre with City Manager reminding all that the next Council meeting will be at the Valerie Theatre.

City Manager DiGiovanni additionally reported on the following:

- Recent Rails to Trails bike ride might possibly change the day to Saturday and spoke of the items handed out to the riders with Visit Crystal River advertised.
- Andy Houston will be at the November 15 Council meeting to discuss the inequity of Sheriff Services funding.
- CCSO Code Red system now includes notification of all City residents.
- Lightning Protection System for the water system has been installed.
- Digital water meter change will be completed in Rosemont Rolling Green.

Council President Ryan addressed the need to move forward regarding the City Clerk position and suggested he meet with Interim Clerk Jackson to discuss expectations and a working agreement for the Council to vote on. A meeting will be scheduled and results possible brought to the next Council meeting.

COUNCIL/MAYOR SUBJECTS

Mayor Plaisted spoke to the digital water meter reading and lightning protection. Looking forward to Friday Night Thunder and Cooter Festival.

Councilwoman Bega spoke of an internationally known fishing show to be filmed in Citrus County with Peter Miller. She does not recall the Rails to Trails coming to the TDC for funds for the bike ride. Spoke of excitement about the Capital Action Plan.

Councilman Hinkle agreed with the excitement about the future and the events happening. He spoke of grant funding and making things happen.

Councilman McBride requested a follow up on the advertising on Rails to Trails items.

President Ryan spoke to an upcoming intergovernmental meeting and points of discussion with the BOCC. He spoke of students getting involved in local government.

CITIZENS NOT ON AGENDA

None

Meeting adjourned at 7:21pm.

Interim City Clerk

Council President