

READ \_\_\_\_\_  
DATE \_\_\_\_\_

**CITY OF INVERNESS  
APPLICATION FOR UTILITY SERVICES**

Trash Day \_\_\_\_\_  
Trash Annual/Monthly

**OWNER/TENANT INFORMATION**

Name (First, Middle, Last)	SSN/Tax ID	
Driver License #/State	Date of Birth	
Co-Applicant Name (First, Middle, Last)	SSN/Tax ID	
Driver License #/State	Date of Birth	
Telephone	Cell	E-mail
Service Location	Property Owner	Y N
Mailing Address		
City	State	Zip
Service Start Date		
Emergency Contact Name	Telephone	
If you would like to add an individual(s) to whom the City of Inverness is authorized to disclose information, provide name, date of birth and phone number.		
If Applicant is Business, List Business Name		
If Commercial Property, Sanitation Services Requested		

**LANDLORD INFORMATION**

Landlord Name
Landlord Address
Telephone

**Acknowledgement and Release of Liability**

In consideration for the City of Inverness turning on water services at my service address at the above address I hereby release the City, its officers, employees and agents from any and all liabilities, claims, damages, injuries, judgments, demands, and expenses, including court costs and attorney's fees that may arise out of or in connection with turning on water service, I am aware of the risks, which include, but are not limited to, damage to or loss of personal property due to water damage from leaks within my service location during periods that my service location is unoccupied.

**SIGNATURES**

Applicant: Date:	Co-Applicant: Date:
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Date Applied	Received by
Acct #	Deposit Amount \$
CID #	Turn On Fee \$
Prior Account #	App Fee \$
Prior Account Balance \$	

The City of Inverness will not:

- (a) Sell, lease, loan, trade, or rent your SSN to a third party for any purpose;
- (b) Public post or publicly display your SSN
- (c) Print your SSN on any card required for you to access our services;
- (d) Require you to transmit your SSN over the Internet, unless the connection is secure or your SSN is encrypted; or
- (e) Print your SSN on any materials that are mailed to you, unless State or Federal law requires that number to be on documents mailed to you, or unless we are confirming the accuracy of your SSN.

For questions or complaints about this Statement of Purpose please contact:

City of Inverness  
212 W. Main Street  
Inverness, FL 34450  
352-726-5016



# CITY OF INVERNESS UTILITIES CONTRACT

Office Use Only

Account Number \_\_\_\_\_

Date Received \_\_\_\_\_

**Instructions:** Completed forms should be returned to the City of Inverness Finance Department, 212 W. Main Street, Inverness, FL 34450 or faxed to 352-726-5534. Customer Service hours are Monday through Friday from 8 am to 5 pm and a representative may be reached at 352-726-5016.

The undersigned, owner or agent, resident or occupant of the residence or building located at \_\_\_\_\_, hereby applies for connection of water and/or sewer and/or sanitation service to that premises for residential, commercial, or industrial use; to be effective \_\_\_\_\_; for such water and/or sewer and/or sanitation service, I, as owner, agent, resident, or occupant, agree to pay, at the scheduled rates, until and unless notice in writing is given to the City of Inverness that service is to be discontinued, for whatever period of time.

The undersigned agrees to conform to all of the rates, rules and regulations of the City of Inverness for water and/or sewer and/or sanitation service that are now or hereafter enforced, and to pay the prescribed charge for any restoration of service.

The undersigned also agrees to pay sewer and water connection fees and sewer and water tap-fees where applicable, and further agrees that all charges for water and/or sewer, as they may become due from time to time, shall be and are hereby made a lien upon the above property, together with the costs of collection, including court costs and a reasonable attorney's fee, so long as such charges remain unpaid, as between the parties to this contract.

Date: \_\_\_\_\_

\_\_\_\_\_  
Applicant Printed Name

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Co-Applicant Printed Name

\_\_\_\_\_  
Co-Applicant Signature

\_\_\_\_\_  
City of Inverness

## UTILITY RATES

Prior to water and sewer service connection for all buildings, residential, commercial or industrial, a deposit shall be required from all customers. The deposit shall be based on credit information received by accessing credit reporting repositories, credit securing services, fraud detection, and unpaid utility bills and shall be classified as substantial credit risk, minimal credit risk, and no credit risk. Unless the customer is not able to meet exemption requirements from this deposit in accordance with section 22-92 (a) (16).

The City will not accept letters of credit in lieu of credit screening an applicant

### Deposit Refunds:

1. A residential customer who is transferring service from one location within the city to another, whose payment records show that they have not been delinquent in payments for the last twenty-four (24) months; has not paid with a check refused by the bank, has not been disconnected for non-payment for the last twenty-four (24) months; has not tampered with the meter and has not used service in a fraudulent or unauthorized manner for the last thirty-six (36) months.
2. Any owner occupied residential customer of the city water and sewer service who has had no delinquent payments, has not paid with a check refused by the bank, has not been disconnected for non-payment, within the previous twenty-four (24) months; has not tampered with the meter, has not used service in a fraudulent or unauthorized manner within the past thirty-six (36) months shall be entitled to a return of their utility deposit. Deposits returned will be applied to the customer's account.
3. Accounts classified as commercial, developer/contractor, property management developer/contractor, property management or tenant occupied residential are not eligible for deposit refunds prior to termination of service.
4. Upon termination of service the deposit, if not already refunded to the customer's account, shall be credited against the final bill and the balance, if any, shall be returned to the customer in the form of a check.

All utility deposits collected by the City pursuant to this chapter will be maintained in a non-interest bearing account. The City will not pay interest on customer deposits.

### Termination of contract for service:

An applicant for water or sewer service may terminate his contract for such service at any time by giving notice in writing to the City, and paying all amounts due for services up to the date of receipt of such notice by the City. But in case notice is not given or the bills due for service are not paid, then he shall continue to be liable for water consumed and sewer service rendered thereafter, and for the minimum monthly rate in case no water is consumed or sewer service rendered, even though he may vacate the unit or it may be occupied by other parties who failed to make application for service and sign a contract. The City will not accept any notices as binding unless made in writing.

### Leaks in city lines:

If you see a leak in City utility lines, please report it immediately by calling (352) 726-2321. If after normal business hours, on holidays or weekends, please call the after-hours phone number.

\_\_\_\_\_  
City of Inverness

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

EXHIBIT "A"

CITY OF INVERNESS  
SOCIAL SECURITY NUMBER COLLECTION POLICY NOTICE

You are being provided this written policy for one or more of the purposes checked below per Section 119.07(5), Florida Statutes.

THE CITY OF INVERNESS, FLORIDA, COLLECTS SOCIAL SECURITY NUMBERS FOR THE FOLLOWING PURPOSES:

- Classification of accounts, identification and verification, credit worthiness, billing and payments, data collection, reconciliation, tracking, benefit processing, and tax reporting;
- Employee benefit processing and reporting
- To facilitate collection of debts on past due accounts including utility customers
- To render IRS Form 1099 to persons for whom Federal law requires the City is issue that form
- To conduct credit checks on potential utility customers
- To verify identity
- To conduct background checks on possible vendors, employees or independent contractors
- For the following purposes related to Human Resources Department
  - (a) Applicant Tracking
  - (b) Child Support Enforcement
  - (c) Internal Revenue Service Levies
  - (d) Insurance coverage
  - (e) Payroll deductions
  - (f) Pension and benefits
  - (g) Workers Compensation
  - (h) Verification of employment
  - (i) Unemployment taxes and quarterly reports
  - (j) Collection and remittance of taxes
  - (k) Personnel Identification
  - (l) Family Medical Leave Act
  - (m) General personnel matters

Social Security numbers are also used as a unique numeric identifier and may be used for search purposes. Social Security numbers will not be disseminated to the public except as provided by applicable State of Florida and Federal law as now in effect or as hereafter amended.

The City of Inverness will only use your social security number for the purpose for which it was collected.