

# VOLUNTARY REGISTRATION PROGRAM

City of Inverness, Florida • Community Development Department

212 W. Main Street • Inverness, FL 34450 • 352-726-3401 dds@inverness.gov

## Voluntary Registration application – new/renewal (circle one)

Please note that incomplete applications cannot be accepted for review.

1. Name of Business of Corporation: \_\_\_\_\_
2. Name of Owner: \_\_\_\_\_ Contact: \_\_\_\_\_
3. License name: \_\_\_\_\_ Number: \_\_\_\_\_
4. Location of Business: \_\_\_\_\_
5. City/State/Zip: \_\_\_\_\_
6. Business Phone: \_\_\_\_\_ Fax: \_\_\_\_\_
7. Mailing address (if different): \_\_\_\_\_
8. City/State/Zip: \_\_\_\_\_
9. Type of Business: \_\_\_\_\_
10. Email Address: \_\_\_\_\_
11. The following information is required:
  - a. License from the Dept. of Business and Professional Regulation's (DBPR).
  - b. Updated Liability Insurance & Workers Compensation Insurance:  
Certificate holder made out to the City of Inverness.
  - c. If Workers Compensation Exempt, updated certificate.
  - c. Copy of state license holders' driver's license.
  - d. Copy of County of Municipality Business Tax License.
  - e. Copy of updated business name from Sunbiz.org.
  - f. List of authorized agents on company's letterhead.
  - g. If company holds more than one type of license, this form is required for each.

Voluntary Contractor Registrations expire each year on September 30<sup>th</sup>.

Signature \_\_\_\_\_ Print name: \_\_\_\_\_

This program is Voluntary. The City of Inverness will maintain all items in Section 11 of this form for one fiscal year for an annual \$30.00 fee. If you choose not to participate in this program all items in Section 11 of this form will be required per each building permit. **There will be no exceptions.**

STATE OF FLORIDA: The foregoing instrument was acknowledged before me by means of  **physical presence** or  **online notarization**, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_ (name of person acknowledging), who is personally known to me or has produced \_\_\_\_\_ (type of identification) as identification.

\_\_\_\_\_  
NOTARY PUBLIC

\_\_\_\_\_  
COMMISSION NUMBER/ EXPIRATION DATE